



WEST (INNER) AREA COMMITTEE

**Meeting to be held in Moorside Community Centre, St Catherines Drive, Bramley, Leeds
LS13 2JY on
Wednesday, 6th November, 2013 at 4.00 pm**

MEMBERSHIP

Councillors

J Harper	- Armley;
A Lowe	- Armley;
J McKenna	- Armley;
C Gruen	- Bramley and Stanningley;
T Hanley	- Bramley and Stanningley;
N Taggart	- Bramley and Stanningley;

Co-opted Members

Hazel Boutle	- Armley Community Forum
Eric Bowes	- Armley Community Forum
Kevin Ritchie	- Bramley and Stannigley Community Forum
Karen Smales	- Bramley and Stanningley Community Forum

**Agenda compiled by:
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**West North West Area Leader:
Jane Maxwell
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A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 4TH SEPTEMBER 2013</p> <p>To confirm as a correct record the minutes of the meeting held on 4th September 2013.</p> <p>(Copy attached)</p>	1 - 8
8			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the minutes.</p>	

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9			<p>MINUTES - INNER WEST AREA PANEL</p> <p>To receive the minutes of the Inner West Area Panel meeting held on 12th August 2013.</p> <p>(Copy attached)</p>	9 - 14
10			<p>MINUTES - AREA CHAIRS FORUM</p> <p>To receive the minutes of the Area Chairs Forum meeting held on 6th September 2013.</p> <p>(Copy attached)</p>	15 - 20
11			<p>COMMUNITY FORUM MINUTES</p> <p>To receive the minutes of the Armley Community and PACT meeting held on 16th October 2013 and the Bramley and Stanningley Community Forum and PACT meeting held on 26th September 2013.</p> <p>(Copies attached)</p>	21 - 28
12			<p>HEALTH AND WELLBEING IN INNER WEST LEEDS</p> <p>To receive the report of the Director of Public Health to provide the West Inner Area Committee with information on the ways health and wellbeing is led and organised in Leeds, and to look at opportunities for the Area Committee to work closely with Leeds West Clinical Commissioning Group.</p> <p>(Copy attached)</p>	29 - 36

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13			<p>REPORT ON THE NEED FOR EARLY YEARS AND PRIMARY SCHOOL PLACES FOR 2015</p> <p>To receive the report of the Director of Children's Services the report provides the Area Committee with the latest position for 2 year old and primary school places in the inner west area of Leeds, in the wards of Armley and Bramley and Stanningley. It describes options for additional capacity and seeks Members views on these options and a preferred route forward.</p> <p>(Copy Attached)</p>	37 - 42
14			<p>WELLBEING FUND UPDATE REPORT</p> <p>To receive the report of the Assistant Chief Executive (Citizens and Communities) to advise the West Inner Area Committee on the current position of the West Inner Area Committee wellbeing revenue and capital budget 2013/14. The report highlights projects rolled forward from 2012/13, monitoring of projects approved in 2013/14, and the position statement on small grants and skips budgets.</p> <p>(Copy attached)</p>	43 - 62
15			<p>BUSINESS PLAN UPDATE REPORT</p> <p>To receive the report of the Assistant Chief Executive (Citizens and Communities) to provide an update to the Area Committee on the new initiatives and partnership working within the area that contribute to the priority themes outlined in the Area Committee's Business Plan.</p> <p>(Copy attached)</p>	63 - 72
16			<p>DATE AND TIME OF NEXT MEETING</p> <p>Next meeting will be held Wednesday 18th December 2013, 5.00pm venue to be confirmed.</p>	

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17			<p>MAP OF VENUE - 6TH NOVEMBER 2013.</p> <p>Moorside Community Centre, St Catherines Drive, Bramley, Leeds LS13 2JY</p>	73 - 74

Agenda Item 7

WEST (INNER) AREA COMMITTEE

WEDNESDAY, 4TH SEPTEMBER, 2013

PRESENT: Councillor C Gruen in the Chair
Councillors T Hanley, J Harper, A Lowe
and J McKenna
Co-optees Boutle and Ritchie
Apologies Councillor N Taggart

21 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

22 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

23 Late Items

There were no late items added to the agenda. However, supplementary information had been sent to Members of the Committee in relation to item 11 Children's Services Report, Appendix 1. **(Minute no. 32 referred)**

Item 13 – Summary of Statistics was tabled after permission from the Chair was sought. **(Minute no. 33 Welfare Reform referred)**

24 Declaration of Disclosable Pecuniary Interests

No declarations were made.

25 Apologies for Absence

Apologies for absence were received from Cllr. N Taggart, Eric Bowes (Co-optee, Armley Community Forum) and Karen Smales (Co-optee, Bramley and Stanningley Community Forum).

26 Minutes - 26th June 2013

In relation to minute No 9 Wellbeing Fund

It was noted that the surname of the officer attending the 26th June 2013 Area Committee meeting was Brent Brady.

RESOLVED – That the minutes of the meeting held on Wednesday 26th June 2013 be approved as a correct record.

27 Matters arising from the minutes

Minute No. 9 Wellbeing Fund

It was proposed to draft a second letter from Ward Members to local residents regarding the deferred Ganners alleygating scheme.

Minute No.10 Appointment of Area Lead Members, Cluster Representatives and Corporate Carers

Councillor Janet Harper agreed to the role of Area Lead Member for Environment and Community Safety for the municipal year 2013/14.

Minute No. 11 Children's Services Report

Councillor J McKenna updated the Area Committee on the status of Swallow Hill telling the Committee that a new Head had been appointed and that a meeting had taken place with the Head and the Governors.

Cllr Lowe joined the meeting during this item.

28 Minutes - Area Chairs Forum

The minutes of the Area Chairs Forum meeting held on 3rd May 2013 were considered by the Area Committee.

RESOLVED – That the minutes be noted.

29 Minutes - Inner West Area Panel

The minutes of the Inner West Area Panel meeting held on 10th June 2013 were considered by the Area Committee.

RESOLVED – That the minutes be noted.

30 Community Forum Minutes

The Minutes of the Armley Community Forum meeting held on 16th July 2013, and the minutes of the Bramley and Stanningley Combined Police PACT meeting and Community Forum meetings held on 13th June 2013 and 8th August 2013 were considered by the Area Committee.

RESOLVED – That the minutes be noted.

31 2011 Census Results

The report of the Chief Officer, Strategy and Improvement on the 2011 Census Results was presented by Jacky Pruckner (Information Officer, Planning, Policy and Improvement). The report provided the West Inner Area Committee with a summary of the results from the 2011 Census and highlighted some of the issues emerging from the 2011 Census.

Members' attention was brought to local data that was included in the report and were informed of how the data was used at a local level.

Members' discussed how the information might be used in relation to specific neighbourhoods and locations to secure a more diverse community in the hard to reach areas within the West Inner Area Committee area.

Members' were told that census packs are available that give information at an Area Committee and ward level and full information could be found online on the Leeds Observatory.

RESOLVED – That the report be noted.

32 Children's Services Area Committee Update Report

The report of the Director of Children's Services was presented by Sue Rumbold Chief Officer, Partnership for Development and Business. The report provided a six monthly update. The report informed the Area Committee about local outcomes for children and young people and aimed to support the involvement of the Area Committee in improving outcomes by providing an update on the work of the directorate and the Leeds Children's Trust, including local children's cluster arrangements. The progress made against local and national agendas was also highlighted.

The report summarised performance at Area Committee level with a broader acknowledgement of City wide performance. Key issues for Children's Services were highlighted and included Ofsted inspections, basic need and child friendly city.

Members' attention was drawn to:

- Ofsted have introducing a new Framework, the inspection of services for children in need of help and protection, children looked after and care leavers in November 2013;
- The rising child population in Leeds leading to pressure over the next three years with the need for 50 additional forms of entry required to manage the increase in pupil numbers, with 22 of these additional forms of entry required for 2014;
- Bramley Primary School and Bramley Cof E Primary School have seen their Ofsted rating rise from requires improvement to good. Summerfield Primary School has also been inspected and has been judged to require improvement;
- There are no change in the Ofsted ratings of the two secondary schools in the area: Leeds West Academy is good and Swallow Hill judged satisfactory (grade now replaced by requires improvement) Swallow Hill Community College had closed and re-opened as a sponsored academy; and
- All three children's homes in the West Inner Area Committee area have now been rated as good by Ofsted.

Committee Members and Officers discussed issues in relation to:

- The rise in NEETs for the West Inner area and issue of how to match skills for the many apprenticeships that have not been taken up;
- The support given to young people leaving care; and
- Attendance at both Primary and Secondary schools, including the issue of authorised absence. Members were told of a drafted letter from Children's Services which is to being sent by Head Teachers outlining new legislation from Government to set fixed penalties for those parents wishing to take holidays during term time. This prompted

debate about lobbying travel providers about pricing of holidays in term time compared to statutory school holiday periods.

RESOLVED – That Members' noted the content of the report and asked to be kept informed on localised issues.

Cllr. Lowe left the room at 16:55 returning to the meeting at 17:00 during the consideration of this item.

33 Welfare Reform Update

The report of the Chief Officer Welfare Rights was presented by Shaun Kelly (Finance Officer). The report provided an update of the impact of welfare reforms at both a city-wide and ward-level basis and also provided information on arrangements that have been put into place to support the tenants. This included the Discretionary Housing Payments scheme which provides support to tenants affected by the welfare changes, the scheme is on track to spend the full £1.9m budget with the bulk of this spend going on those deemed to be priority cases within the Council's policy.

The Benefit Cap came into effect in Leeds on 12th August 2013 around 424 families will lose some or all of their Housing Benefit. All those identified have been contacted to ensure that they are aware of the changes.

Universal Credit not expected to begin in Leeds until December 2014. Preparations now underway for Universal Credit with a focus being on preparing tenants for a digital claims process, developing a Local Support Services Network, tackling high cost lenders and putting in place arrangements for dealing with direct payments of the housing element of Universal Credit to tenants. The report provided information about this programme and sought input from the Area Committee on how the programme of activity could work at a local level.

From this week Payday Loans websites have been banned from public computers in council venues. Members' discussed the issues faced in the West Inner Area Committee area with the increase in high interest lenders and money shops, the need to raise awareness of debt counselling services and the take up of Credit Union.

RESOLVED –

- a) That the information about welfare reforms be noted;
- b) That the information about the campaign against high cost lenders and the locality based events and initiatives to support the campaign be noted; and
- c) That the spending of the Wellbeing monies set for Welfare awareness events be considered at the next General Purposes meeting.

Cllr Hanley left the meeting during the consideration of this item.

34 Area Business Plan Update Report

Draft minutes to be approved at the meeting
to be held on Wednesday, 6th November, 2013

The report of the Assistant Chief Executive (Citizens and Communities) updated the Area Committee on new initiatives and partnership working within the area that contribute to the priority themes outlined in the Area Committee's Business Plan. The report includes information on a range of projects including the Youth Activities Fund consultation, Community Safety action days and the start of a corporate asset review.

At the last Area Committee, Members requested an update on alcohol services in the Inner West area. Tim Taylor (Health and Wellbeing) attended the meeting and updated the Committee on a number of issues including:

- There are three locally based services for residents from the West Inner Area Committee area, Healthy Lifestyle Service, Health Trainer Service and Alcohol brief interventions (ADS) GP surgery. These services are based at a number of locations across the West Inner area;
- The Leeds West Clinical Commissioning Group (CCG) in partnership with LCC Public Health have provided additional investment in alcohol services in the West Inner including the funding of two alcohol workers and one student alcohol worker to work with pre-dependent drinkers and those in recovery;
- LCC Public Health are providing funding for the Healthy Living Network, Armley Town Street Hub;
- Public Health would like to extend a pilot currently running in South Inner area called 'Operating Schedule'. Operating Schedule is optional and has been widely used and provides members of the licensing committee and the wider public with additional information on the applicant's approach to the responsible sale of alcohol from the premises; and
- Older people in the West Inner area have been highlighted as a group that require additional support.

Members discussed the cultural changes of the West Inner area specifically Armley Town Street and the need to engage with the community to address alcohol related issues.

Gill Hunter (Area Community Safety Co-ordinator) was also in attendance for this item and updated the Committee in relation to the crime statistics for the West Inner Area Committee area and a number of new initiatives including:

- Multi-agency action plan to address issues of hate crime on the Wythers estate;
- Child Sexual Exploitation awareness sessions have taken place, the sessions were open to all schools, cluster staff and partner agencies in West North West Leeds including health, youth services, housing staff, and social care; and
- Funding from West North West Holes Leeds is being targeted to replace Euro profile locks on properties in the Broadleas.

Members discussed a recent programme on Channel 4 which had highlighted Bramley as the worst area in the City for burglary and of the programmes use of out dated statistics.

Richard Hardicre (Advice Services Manager) informed the Committee that there is provision for extra advice sessions and information in relation to employability and welfare reform and requested guidance from Members as where there is the most need.

RESOLVED

- That Members noted the content of the report;
- Considered how alcohol affects local communities and identified those groups that might need targeted support;
- Considered whether the pilot scheme to introduce an Operating Schedule should be extended to parts of the West Inner;
- Members requested that a letter be drafted in relation to the programme aired on Channel 4;
- Area Leads are in agreement to one to one meeting's with Executive Members on work programmes; and
- Members offered support to extend the pilot scheme to introduce an Operating Schedule into the Licence Application for parts of Inner West area.

35 Wellbeing Fund Update Report

The report of the Assistant Chief Executive (Citizens and Communities) advised the Area Committee of:

- The balance of the West Inner Wellbeing revenue budget 2013/14
- A scheme deferred from the last Area Committee meeting
- A project requesting a change to their approved scheme
- Three new Wellbeing Fund applications
- Wellbeing Projects in development
- Update on the Youth Activities Fund budget

The report also asked the Area Committee to approve the grant application and commissioning process for the 2014/15 Wellbeing budget.

RESOLVED – That members'

- Noted the balance of the Wellbeing revenue budget for 2013/14
- Considered the three new Wellbeing applications:

APPLICATION	AMOUNT	
Calverley Gardens	£250	APPROVED

Grit Bin		
Additional Litter Picker for Armley	£2,215	APPROVED
Mosaic feature for Armley Mills Garden	£3,240	REFUSED

- Noted the progress on the Ganners Alleygating scheme but have deferred until further consultation has been undertaken with residents.
- Noted the projects funded via the Youth Activities Fund, and
- Requested the Grant Application and Commissioning Process for the 2014/15 Wellbeing budget be brought to the next General Purposes meeting.

Cllr. Lowe left the meeting during consideration of this item.

36 Inner West Neighbourhoods Improvement Programme

The report of the Deputy Chief Executive was presented by Jane Maxwell (Area Leader West North West). The report set out the progress that had been made to date, particularly in relation to the development of key partnerships and the formation of a Neighbourhood Improvement Plan aligned to local improvement themes.

In June 2012 the Area Committee approved the establishment of the West Inner Neighbourhoods Improvement Board to lead the development of Neighbourhood Improvement activity targeted at the area's four most deprived localities. The Neighbourhood Improvement Board has now met four times and has set itself the following objectives:

- To raise the profile of issues affecting priority neighbourhoods in Armley and Bramley and Stanningley Wards
- To set priorities for neighbourhood improvement and provide strategic leadership to a broad range of locality partners
- To oversee a programme of locality working which is responsive to the needs and aspirations of the local communities.

Gail Webb, Learning Outcomes for Children and Young People has undertaken work which looked at improving outcomes for young people in primary and secondary schools in the following areas

- The transition experience between key stages
- The engagement of families in supporting their children's learning, and
- The child's journey through learning

Community engagement events have taken place over the summer with voluntary groups, there have been difficulties getting enough people to the meetings. Members were asked for feedback on how to develop community engagement.

RESOLVED – That Members noted the content of the report.

37 Date and Time of next meeting

Next meeting will be held Wednesday 6th November 2013, 5:00pm at Moorside Community Centre, St Catherine's Drive, Bramley, Leeds LS13 2JY.

**MINUTES
INNER WEST AREA PANEL MEETING
4.00pm AT WESTFIELD CHAMBERS
MONDAY 12th AUGUST**

ATTENDEES:

AREA PANEL MEMBERS Hugh Morgan Pugh (Chair) HMP
 Harry Shield (Vice Chair) HS
 Corrine Brown CB
 Jean Paxton JP

OFFICERS:

Akbar Khan Area Performance Manager AK
 Lorna Bustard LB
 Community Engagement Manager
 Tracey Thorpe: Minutes TT

INVITED GUESTS:

David Burton DB
 Strategy & Improvement Team
 Leeds City Council

1.0 Apologies: Apologies were received from Deanne Hodgson, Jenny Holt, Councillor Taggart. No apologies were received from Councillor McKenna or Andy Liptrot.

2.0

Housing Management Review (DB)

Area Panels are to be retained and the funding will be enhanced. The review has seen examples of good and bad practice; a new system must be developed city wide that needs to be driven and flexible as the model moves forward.

A formal proposal is to have a standard committee of chairs across the city working closely together, focusing on how revenue is spent and what projects will be beneficial to the communities.

The day to day responsibility will fall under the Directorate of Environments and Housing of which Neil Evans is the Director.

Action

DB reported that a clearer definition of a formal structure on how the delivery of the service from housing management is yet still to be defined. DB stated that there will be three tenants from each area across the ALMOs who will sit on the Scrutiny Board and that interviews for tenant involvement will take place.

HS asked the question of what will happen to the ALMO offices. DB stated that properties that are owned by Leeds City Council or leased will remain as long as there is a requirement. If a property is no longer needed it will be up to Leeds City Council to determine this.

CB queried if the area panels will receive any more funding. DB stated it is unclear at this stage what the funding will be in the future.

HS asked if the tenant's annual grants will continue.

LB stated that all staff and services will be tuped over to Leeds City Council in October and all the services will remain at this stage until further notice.

AK asked what the priorities are now with the ALMOs coming into Leeds City Council. DB stated that there are a number of work streams taking place at present. The main priority is within Human Resources due to the high number of staff transferring over. The areas of Community Engagement, Finance, Property & Contracts, Tenant Involvement, Contracts Liability and Access are also part of the process.

3.0 If anyone has any further questions TT has DB's contact details and will pass the information on and DB will respond.

Minutes of the Meeting Held on 10th June and Matters Arising.

4.0 There are no outstanding matters and the minutes were recorded as a true and accurate record.

Capital Programme Update (for information only)

5.0 AK informed the panel that the report is from Paul Rouding with various scheme updates. PR will be asked to attend the next area panel meeting in October. TT to send an invite out.

Budget Sheet (for information only)

AK requested that this item is now to be discussed in updates on previous bids in future meetings and it is not required as a separate item on the agenda.

TT

6.0

External Funding Update (for information only)

7.0 AK informed the panel that there has been some positive news on the big lottery bid that WNW works are considered a fundable project which Dawn Appleyard, the External Funding Officer, is working on.

7.1

Customer Involvement

Area Panel Bids

APBid 22 Alleygating at Ganners Mount/Ganners Lane £2,000.00
Approved.

The provision of alleygating access points to the garage site located on Ganners Mount/Ganners Lane is to reduce the crime and burglaries in the area. Gill Hunter, the Area Community Safety Co-ordinator and Brent Brady, the Crime Reduction Officer for Safer Leeds, have worked together with Baldev Dass the Neighbourhood Management Officer for the area, on this project.

A map of the area was circulated and the panel agree that this bid was to be approved with the money coming out of the capital budget. Planning permission is also not needed for the work to go ahead.

AP BID 23 Wooden Planters Stanningley Court. £1,150.00
Approved.

Funding is requested for the purchase of 2 large wooden planters for residents of Stanningley Court to grow their own vegetables. The bid has been requested by the residents of Stanningley Court and Chris Hall the Scheme Manager.

7.2 There are 32 residents in this sheltered complex who this bid will benefit, plus other residents who use the complex in the surrounding area. It will also benefit future residents of the complex. The benefits will be that the residents can produce their own produce and form a gardening club.

Mears are also contributing to the communal garden by the fitting of 2 outside taps and a hosepipe so residents will find it easier to water the plants/flowers and vegetables.

The bid was approved by the panel.

Update on Previous Bids (AK)

AK reported on the previous bids that had been approved.

7.3

APBid No 87 Fencing at Broadlea Grove - still awaiting some more quotes.

APBid No 16 for the Coal Hill Lane Community Notice Board – this has now been ordered.

APBid No 04 Armley Fun Day has now taken place.

APBid No 03 Metal Fencing at Summerfield Drive - this has now been ordered.

Community Engagement and Inclusion Team Report (LB)

LB gave an update of members of her team: Stephen Towler has now retired, Sarah Cattlin is leaving to take up a new post within the NHS and Anthony Cavendish is moving away from the area.

LB stated that recently there have been two articles in the press; one regarding staff and customers of WNWHL being involved in donating items of food for the West Yorkshire Chaplaincy Service and another regarding the project on Doorstop Bogus Callers.

8.1

LB informed the panel that the team is now looking at areas of mainstream work such as repairs and how it will be in the future, the repairs service is contracted until 2016.

LB stated that looking at the report that went to the Executive Board on revigorating area panels, her team will still be working towards how the service can be improved upon. Up until April 2014 her team will still be operating at a local level.

Local Performance Framework (AK)

AK informed the panel that he has now 2 members of staff who have returned to work and looking at the figures in June regarding the new tenancy visits and estate grading, the targets are slightly below.

9.0

The annual home visit programme used to be over three years; the target now is 12 months.

AK informed the panel that we can no longer book appointments and that staff have to turn up at the customer's property unannounced.

10.0

Staff are having to concentrate on completing 20 home visits a week so they have been asked to focus on the poor areas as far as estate gradings are concerned. Hopefully by the end of the year the figure will be in green on estate gradings.

Any Other Business

Harry Shield confirmed he would not be at the next panel meeting in October.

There were no other matters to discuss.

Date and Time of Next Meeting

Monday 7th October 4.30pm
Westfield Chambers

Agenda Item 10

**Area Chairs Forum
Friday 6th September 2013
Committee Room 4, Civic Hall**

Attendance:

Councillors: P. Gruen (Chair), S. Hamilton, G. Wilkinson, P. Wadsworth, C. Gruen, J. Jarosz.

Officers: J. Rogers, K. Kudelnitzky, S. Mahmood, J. Maxwell, S. Hughes

Minutes: S. Warbis

Attending for specific items: S. Wimsett

Item	Description	Action
1.0	Apologies	
1.1	Cllr Asghar Khan, Cllr Andrea McKenna, Cllr Karen Bruce, Cllr Javaid Akhtar, Rory Barke	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 28 th June 2013 were agreed as an accurate record.	
2.2	<u>2.2 of previous minutes - Health</u> Cllr Mulherin and Ian Cameron to attend the next meeting on 11 th October.	
2.3	<u>2.3 of previous minutes – Youth Service Engagement</u> Cllr C. Gruen has been involved in youth consultation. A consultation board is being set up which will attempt to represent youth across the area and not merely established youth groups.	
2.4	A youth council has been set up in Wetherby Town in the North East Outer Area involving Cllr Lamb as the Children’s Area Lead Member.	
2.5	Cllr Hamilton has had discussions regarding the Youth Service delegation in her area.	
2.6	Cllr Wadsworth mentioned that the young people sub group had met and there were good signs that school clusters were coming on board and reporting into the sub group.	
2.7	Concerns were raised over provision for 8-13 year olds following the removal of specific national funding aimed at this group.	
2.8	It was mentioned that appointments would shortly be made in the Youth Services restructuring and that Area Chairs should get in touch with panels to express the needs for their areas.	Area Chairs
3.0	Waste Policies – Engagement with Members	
3.1	This item was removed from the meeting agenda. Confirmation will be sought on how this engagement will take place, either through this meeting or through Environment Area Lead Members.	Sarn Warbis
4.0	Area Committee’s Annual Report to Full Council	
4.1	Anne McMaster brought a draft copy of the Area Committee’s Annual Report to Full Council to the meeting for comment / amendment. The report needs to be finalised by midday on Monday 9 th September to meet deadlines for submission to the Full Council meeting on Wednesday 11 th .	

- 4.2 The report expands on the report that was brought to the Area chairs Forum meeting on 3rd May outlining the achievements of Area Committees in 2012/13 and looking at the challenges ahead. The report aims to highlight good work and best practice and demonstrate the wide ranging use of wellbeing funds and the additionality that is achieved as a result.
- 4.3 It was felt that this was an opportunity to place the work of Area Committees higher up the agenda for full council. Figures show that last year there was a return on investment of £2.50 for every £1 spent through wellbeing funding which was a great achievement.
- 4.4 The report tries to capture action taken against recommendations in the review of area working and also to demonstrate how Area Committee work is addressing the city priorities by using a range of case studies. It does not attempt to capture all of the work that has taken place. The report also covers future challenges.
- 4.5 Comments on the report were invited from Area Chairs and Cllr P Gruen particularly asked if there were any pieces of work that Area Chairs were particularly proud of that had not been included in the case studies submitted so far. It was not possible to include all work carried out and it was pointed out that attempts were being made to include a balanced selection of case studies that reflected good work across all ten Area Committees.
- 4.6 It was pointed out that deadlines were tight to submit the final report for the full council meeting on Wednesday 11th September and that any comments or additions needed to be submitted to Anne McMaster by midday on Monday 9th.

5.0 Report on Area Committee Working Arrangements

- 5.1 Sally Wimsett, Policy and Performance Manager – Citizens and Communities, attended with a report on delivering the area working review recommendations regarding Area Committee working arrangements. This also took into account views gathered during the recent Area Chairs work-shop.
- 5.2 It was pointed out that meetings with the recently appointed Area Lead Members, relevant Executive Board Members, and key service officers had been arranged. The first meeting regarding environment and community safety had taken place this week and had gone well. It was agreed that these would be reported back on at the next Area Chairs Forum meeting.
- 5.3 It has been agreed that there needs to be a long term vision for Area Committees, which includes consideration of moving towards a “community Council” type approach, but there are also some short term fixes that can be applied.
- 5.4 One of the issues is that there is no common understanding of an agreed corporate process for setting Area Committee agendas. It was felt that this needed to be in place and followed up.
- 5.5 Public attendance at meetings and the profile of Area Committees needs to be improved. This is not just about broadcasting what we are doing, but about linking in with local groups and networks to set agendas that are of interest locally.
- 5.6 It was stressed that care needed to be taken to ensure that Area Committees weren’t seen as just another layer of bureaucracy. Emphasis should be placed on the added value that Area committees achieve locally when publicising their work.
- 5.7 It was pointed out that currently Area Committees receive attendance when

Kathy Kudelnitzky

they were allocating funding, but there is a difficulty in encouraging attendance otherwise. Agendas regarding specific local issues could improve this.

- 5.8 It was also mentioned that, although there had been improvement in some recent reports, generally papers received by Area Committees were still too full of "council speak" and were not engaging, or even understandable in some cases, to members of the public. It was recognised that in some cases reports were dealing with abstract concepts which were hard to express simply, but that there should be an attempt to make reports more accessible. There was also common agreement that papers need to be shorter.
- 5.9 It was raised that the name "Area Committee" did not mean anything to the public and that the term itself does not attract attendance. Previous "forums" were better attended and the name should be reconsidered.
- 5.10 It was raised that the name "Community Council" was being considered and Area Chairs were invited to provide any alternative suggestions. It was raised that geographical labelling of Area Committees such as North East Outer, West Inner etc. did not mean anything to the public. Place names would be more easily understood, although it was agreed that this could prove difficult due to the wide boundaries of Area Committees.
- 5.11 It was suggested that dates of meetings should be publicised to local groups and that contact lists should be used more effectively. It was pointed out that this would be made easier if meetings were scheduled more regularly i.e. first Tuesday of alternative months. It was pointed out that there could be problems with this approach regarding member availability due to the range of other scheduled meetings in the council diary, however it was felt that this should be explored. This will be included in the work to address practical issues such as agenda setting, attendance, venues, publicity etc.
- 5.12 It was raised that communities should be aware of where money is coming from for projects in their areas. It was suggested that there should be a common "Area Committee" logo that could be used on leaflets, banners etc. It was pointed out that North East Outer had already used a plaque stating that improvements had been funded by local ward members.
- 5.13 It was suggested that there should be a requirement for funded projects to reference Area Committees when publicising funded work. It was also suggested that there should be a requirement for Area Teams to see proofs of promotional material.
- 5.14 It was suggested that a menu of options for promoting Area Committee work should be available to be used as is appropriate.
- 5.15 It was pointed out that Area Team officers from East North East are meeting with colleagues from the Communications team next week and that these areas will be followed up. It was also raised that generally officers in services needed to make more use of the expertise in the communications team.
- 5.16 The report was welcomed by the Area Chairs Forum.

6.0 Scrutiny Report – Strengthening the Council’s Relationships with Parish and Town Councils

- 6.1 Kathy Kudelnitzky brought a report detailing actions coming out of the scrutiny report on strengthening the council’s relationship with Parish and Town Councils.
- 6.2 Area Chairs were content with work to progress on the agreed actions.

7.0 Any Other Business

7.1 Health

7.2 Jane Maxwell referred to the Inner West Improvement Board meeting that had taken place the previous day. Working relationships are good in the West they are now looking at how the commissioning of local work can be influenced locally.

7.3 The Clinical Commissioning Group (CCG) has £100k to use to improve access to services at an early stage, and are now looking beyond merely addressing health symptoms, and are recognising a need to address the underlying causes such as welfare, debt etc.

7.4 This is linking in with work that other agencies are carrying out and there is a subtle move towards an informal community budget model which may be strengthened in the future.

7.5 Cllr C. Gruen mentioned that where long term objectives are being set it is sometimes difficult to prove outcomes. There are positive signs that shared objectives are leading to cross boundary working, and that there is an understanding now of the external factors that can affect health.

7.6 It was pointed out that the Improvement Board was linked to the Area Committee and that partners would be coming back to the Area Committee shortly for a health themed meeting.

7.7 Welfare Reform

7.8 Sharon Hughes mentioned the work being carried out in the East North East area to address welfare reforms. The group that has been brought together has led to a better understanding of the cross cutting themes involved and has led to more co-ordinated approaches in this area.

7.9 Employment and Skills

7.10 Shaid Mahmood raised the focus that has been put on this theme in the South East area. The Area Committee Employment and Skills group, chaired by Cllr Groves is looking at addressing the breakdown in pathways to success.

7.11 A job shop has recently been opened in the St George's centre and there is also a credit union presence. Part of the success of this has been drawing in central support to enable the local ambitions to be realised.

7.12 Middleton Regeneration Framework

7.13 This links to the Neighbourhood Improvement Board and has enabled work to be carried out in areas that make sense to the community, linking parts of Belle Isle and Middleton. They are creating a master plan for buildings in the area and accelerating local activity.

7.14 NEETS

7.15 Cllr Wilkinson mentioned work that is going on in Outer North East with local businesses following a decision to provide support to all NEETs in the area rather than focusing on one or two apprenticeship opportunities. Local businesses are linking into local high schools and are providing work experience 1 day per week over a period of time, rather than a one off weeks placement, and this is leading to wider gaining of experience and has led to at least one permanent job appointment.

7.16 Area Committee Delegations

7.17 Cllr Wilkinson mentioned that after the successful environmental delegation, and the work being undertaken on the Youth Service delegation, the North East Outer Area Committee would like Planning Enforcement to be considered for the next delegation. Cllr P. Gruen agreed to explore this with officers in the Planning service.

**Cllr P.
Gruen**

7.18 Budgets

7.19 Cllr P. Gruen has asked for finance to report on how much has been spent of the budget that was carried over from last year identified as committed to existing projects.

7.20 Area Committees have been encouraged in the past to consider sharing money between each other where there are balances that can be used in other areas. Cllr P. Gruen also referred to the rules regarding school budgets where it is only permissible for a set percentage of the budget to be carried from one year to the next. Area Chairs were urged to examine their budgets as we approach the halfway point in the financial calendar.

Area Chairs

7.21 Items for the next meeting

- Health – Cllr Mulherin / Ian Cameron
- Targeted Youth Work update – Ken Morton
- Feedback from Area Lead Members meetings – Kathy Kudelnitzky
- Detailed report on added value from well-being spending – Shaid Mahmood

8.0 Date of Next Meeting

8.1 Friday 11th October 2013, 14:00 – 16:00, Committee Room 4 - Civic Hall

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Armley Forum

Minutes of meeting
Tuesday 16th October, Armley Library

Chair: Cllr Janet Harper

Present: E Bowes, B Mason, B Davies, J Newsome, S Friend, L Cheney, D Peck, J Lynskey, S Shepherd, P Kempster, S Richmond, F Smyth, J Ramell, Cllr J Mckenna, A & H Boutle

Apologies: Cllr A Lowe, Brian Draper, D & M Stead, Keith Harrison, Margaret Quirke

1 Welcome & Introductions

1.1 Cllr Harper welcomed everyone to the meeting.

2 Minutes of last meeting and matters arising

2.1 The minutes were agreed.

2.2 7.1 - Former Medical Centre, Theaker Lane – A planning application for flats is expected soon. The owners have boarded up the insecure entry points and the site is checked regularly. Former Tizer factory site, Theaker Lane – Planning permission for houses and a care home was granted in March. New supermarket Carr Crofts – Planning permission was granted in January 2012 and lasts for three years. There are no current plans to build on the site.

3 Police Update

3.1 Sergeant Gother and PCSO Knowles attended and updated the forum on current crime figures for 16th September - 16th October 2013 (including the Wythers and Lower Wortley):

- Burglary – 12 reported (7 insecure properties, 1 x bogus caller, 1 x entry using mole grips, 2 x smashed windows, 1 x body forced)
- Theft from Motor Vehicle – 20 reported
- Theft of Motor Vehicle – 20 reported
- ASB – is down
- Damage – is down

3.2 Cllr McKenna has received numerous complaints about drinkers on Town Street. PCSO Knowles informed residents if anyone is caught drinking in the DDPO area their alcohol will be removed. The Police can only prosecute if they refuse to hand over. The number of street drinkers has improved due to the Police targeting the regular offenders.

3.3 Residents feel the 24hr licensed convenience store has a detrimental effect on the area. The Police have spoken to the owners to enquire when their license is up for renewal but they are not obliged to tell them. The Police are taking this matter up with the licensing team.

3.4 Residents have caught people going through the bins on the Claremont's and were concerned about identity theft. The Police have caught people on the Aviary's and Salisbury's but they were stealing discarded clothing and toys to cash in. Although items in the bin are discarded it is still classed as theft.

3.5 Cllr Harper thanked the Police for attending

4 Housing Leeds – Claire Smith

4.1 CS is the new housing team leader for Armley and has previously managed Bramley.

- 4.2 CS updated residents on reporting out of hours (OOH) noise nuisance in multi storey flats. The main points were:
- It is difficult for the OOH team to witness noise nuisance in flats as they are not always able to gain access. If they can record the noise it will be reported to the day team who will go to the complainant's home to witness the noise.
 - The OOH Neighbourhood Management Officers cover West Leeds, Monday – Thursday, 5pm-9pm and Friday – Sunday, 5pm-12am. They are not able to state what is a statutory noise nuisance but they can decide what is excessive.
 - All information is shared between the two teams. If the OOH team log a complaint, the following day the Neighbourhood Management Officer can investigate.
 - Some properties have been red flagged which means the OOH team cannot visit a property due to aggressive behaviour.

4.3 Cllr Harper informed CS that New Wortley experiences a lot of problems of noise nuisance in the high rise flats.

4.4 If residents are experiencing noise nuisance they should keep a noise log to record the incidents and report them to the Neighbourhood Management Officers. If it becomes more than noise nuisance then the Police can be called. The OOH team can be contacted on 07891 273 625.

5 Armley Keystone leaflet – Wyn Jones

5.1 WJ circulated copies of the Armley Keystone leaflet.

5.2 WJ informed the forum there is a consultation on the draft Keystone Pavement Scheme document. If residents have any grammatical/factual amends to the document or wish to suggested ideas for future publications they can contact WJ on wyn.jones@leeds.gov.uk.

5.3 The leaflet will be published in February next year.

5.4 Cllr Harper has enjoyed being part of the project and thanked WJ for his contribution.

6 Lifelong Learning at Leeds University – Fiona Chapel

6.1 The Lifelong Centre provides learning opportunities for adult students and young people who have not had the opportunity to go on to higher education.

6.2 FC's role is to connect the University with community groups.

6.3 The Centre offers a range of activities such as part time, evening, short and summer courses. An advice and guidance officer is on hand to provide free, impartial advice on any University or College. They can also provide financial advice.

6.4 University fees do not have to be paid up front. People are expected to take out a Government loan to pay for the tuition fees which are only paid back once they are earning over £21,000. Retired students do not have to pay it back. The debt is written off after 30 years so does not get passed on to family members. If a household income is £42,000 or less students are entitled to additional funding to cover child care, materials and travel costs.

6.5 Hazel Boutle invited FC to Armley Fun Day to talk to residents.

7 AOB

7.1 The Armley Lights switch on is on the 16th November, 5.30pm – 7.00pm on Armley Town Street. Cllr Harper encouraged all residents to attend. Cllr McKenna suggested inviting Will who has recently won a gold medal in wheel chair basketball to turn on the lights.

ZT

7.2 The Grand opening of the Hub is on 24th October, 4pm – 6pm. Everyone is invited. The Hub is now open 5 days a week, Tuesday – Saturday. For further information contact 0113 294 4080 or www.townstreethub.org.uk.

- 7.3 I Love West Leeds are hosting two film nights on the 1st & 2nd of November in Charlie Cake Park. Entrance is free. Films TBC.
- 7.4 The Clydes have arranged a clean up for Thursday 17th October.
- 7.5 A resident reported cars parked on the pavement outside the second hand car dealership opposite Barnet road. The Police are aware of the problem.
- 7.6 A resident complained about the lack of heating at Cross Grassmere Community Centre and weeds growing through the fire door. ZT
- 7.7 **Future agenda item**
Invite John Pearson from WNW Locality – overgrown hedges. ZT
- 8 Date and Time of Next Meeting**
- 8.1 Tuesday 19th November, 7pm Armley Library.
Please contact Zoe Tyler with any agenda items.

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Minutes of Meeting 26th September 2013
Eric Atkinson Centre, Wellington Gardens

Chair: Cllr Caroline Gruen

1 Welcome and introductions

- 1.1 Cllr Gruen welcomed everyone to the meeting. Apologies were received from P Rayworth, Roger Cliff, Marion Housman, Jeffery Houseman, Barbara Miller, Terence Knapton and Helen Garrand.

2 Minutes of the previous meeting and matters arising

- 2.1 Minutes were approved with one amendment - 6.8 - change MM to MW

3 Police Update

- 3.1 Acting Sergeant Mark Turner attended on behalf of Inspector Williamson.
Crime figures 1st July - 31 August:
Burglary -down 7.7% compared with last year
Theft from motor vehicle - down 31%
Theft of motor vehicle - up from 1 to 2
Robbery - same as last year at 1
Criminal damage - down 3.4% at 28 incidents
- 3.2 Cllr Gruen congratulated the police on the continued reduction in burglaries. As reported in the Yorkshire Evening Post, the Area Committee has complained to Channel 4 about a documentary they aired on the work of the Leeds burglary squad. The programme repeated the false claim that Bramley has the highest burglary rates in the country. Ward Members have received a lot of calls from concerned residents and are keen to put the record straight.
- 3.3 Acting Sergeant Turner told the forum to be extra vigilant now the nights are drawing in. Historically, this time of year sees a peak in burglaries, particularly 'sneak ins' through unlocked doors and windows. Please follow this advice:
Light up - put on a light if you're going out, timer switches are very useful
Lock up - lock doors and windows even if you're in. 30-40% burglaries could be prevented
Be secure - don't leave valuables on show, don't put keys or bags near the door.
- 3.3 Questions from the floor:
Q - Why has the police desk at Pudsey station closed?
A - Due to funding cuts, the force has had to make savings. Following a consultation, it was decided that Pudsey and some other front desks would close. There are many ways to contact the police; always 999 in an emergency or if you see a crime in progress, 101 for non-emergencies, email via the West Yorkshire Police website or surgeries across the city.
- 4 Leeds Let's Get Active**
- 4.1 Sam Coupland from the council's Sport and Active Lifestyle Team attended to advertise 'Leeds Let's Get Active', a new initiative offering free access to leisure centres at certain times. It is aimed at encouraging those who don't currently exercise to give it a go, but is open to all.
- 4.2 Bramley Baths is opening its gym for a free hour 3-4pm Monday to Friday. Armley Leisure Centre has a free hour of swimming and free hour at the gym seven days a week, times vary. Pudsey is offering a free hours swim three days a week and free access to the gym four days a week. Call 3950001 or visit www.leedsletsgetactive.co.uk.
- 4.3 The best way to sign up is online, and you can go to your local library for help with this. Bramley Baths have application forms you can post off but aren't able to sign people up instantly. To access the gym you need to book an induction which will also be free of charge.

4.4 Free walking clubs, beginners running clubs and family activities are offered under the Leeds Let's Get Active programme. These will be delivered in ten week blocks and locations change throughout the year, call the number above or visit the website for more details.

4.5 Cllr Gruen thanked Sam for attending and reassured forum members that Bramley Baths were being paid for participating in the scheme.

5 **Narinder Matharu- Environment Locality Team**

5.1 Narinder is the senior Environmental Enforcement Officer for the Bramley area. The main calls for service are overgrown vegetation, dog fouling, fly tipping and waste in gardens. Referrals come through the call centre, via councillors or during routine patrols. There are currently 33 open cases in this area.

5.2 Action can be taken in various ways. If the complaint is about a council property, West North West Homes will be asked to deal with their tenant directly. If not, the Environmental Enforcement Officer will contact the property owner and give them 14 days to resolve the issue before taking formal action which could result in a fine. On the spot fines can be issued for dog fouling and littering.

5.3 Questions from the floor:

Q: The former petrol station on Broad Lane and the old Cardigan Pub site need cleaning up.

A: These sites cause ongoing problems, Cllr Gruen to ask officers to write to the owners.

CG

6 **Forestry**

6.1 Glen Gerner, Parks & Countryside's Natural Environment Manager attended at the request of the Chair to outline the Forestry Service and its response to common complaints made to Ward Members.

6.2 The service carries out work on trees across council owned land. There are 3500 acres of woodland plus thousands of trees on roads and greenspace. The service has a strict policy on how it maintains trees and responds to calls for service. The policy is applied evenly to avoid any possible negligence claims. Any tree reported via Highways or the call centre is inspected. The council has an obligation to maintain trees so they don't offer an unreasonable risk to the public. Highways inspectors routinely check trees that influence the highway.

6.3 The assessment categorises the tree according to risk:

1: Emergency - Presenting imminent danger to people or property. It is given immediate attention to mitigate the risk

2: Urgent - If the tree is at risk of failure within a month, work is carried out within 7 days

3: a) Developing hazard - Failure is not imminent, work usually completed within 3 months

b) Slowly developing risk - Work carried out within twelve months

4: No unreasonable risk - No action taken

6.4 Complaints about shade, lack of TV or satellite reception, sap or animals fall under category 4 and no action is taken.

6.5 Cllr Gruen explained that many of her constituents have complaints about category four trees and are frustrated when no action is taken. Often the issue is so serious that it affects their day to day life, for example, shade that makes the house cold and dark or biting insects.

6.6 Glenn responded that there are hundreds of category four complaints, and the council does not have the budget to take action. The policy must be applied evenly, so category 1-3 are programmed in. There is no flexibility within the budget or policy to address category 4 complaints, although there is a modest budget to undertake this works for Housing Leeds tenants who are deemed vulnerable.

6.7 Questions from the floor:

Q: Can I report a tree in a private garden that looks likely to fall onto houses.

A: Yes, we will inspect it.

6.8 Q: What is the minimum distance a tree should be planted next to a property?

A: There is no minimum, risk of subsidence depends on the soil. Any tree damaging drains or property would be dealt with under the policy

- 6.9 Q: If a tree is blocking a street light or sight line at a junction would action be taken? A tree by the Globe Pub in Bramley is causing a problem.
A: Yes if it is impacting public safety. SEC manage all streetlights in Leeds and have a contract with the Forestry department to cut back trees blocking street lights.
- 6.10 Q: A tree planted on council land without permission is blocking light to a property, can it be felled?
A: Even if it was planted without permission, the council is still responsible and the tree would be assessed according to the policy. If shade were the only problem no action would be taken.
- 6.11 Cllr Hanley commented on the Planning requirement to plant more trees, and felt that funds should be used elsewhere. Glenn Gerner explained the multiple benefits trees bring, and added Leeds has less than the recommended tree cover.
- 6.12 Cllr Gruen expressed frustration on behalf of constituents that there is no flexibility over category 4 trees and Glenn to feed this back to Parks & Countryside senior management. Further discussions with Ward Members will be held and reported back to the forum. GG

7 **Parks Service Update**

- 7.1 Paul Robinson, Technical Officer with Parks & Countryside attended to update the forum on recent improvements to local parks.
- 7.2 There has been £275,000 capital investment in the four Bramley and Stanningley parks over the last two years. Large scale improvements to Bramley Park were completed last year, and the playgrounds at Bramley Falls Park and Stanningley Park had items of new equipment. Work to improve Rodley Park starts this autumn. Ward Members have also invested funding to employ an additional gardener who covers 3 parks in the ward (Rodley, Bramley Falls & Stanningley Park) to improve the maintenance and visitor experience.
- 7.3 The Parks and Countryside's budget covers general management and maintenance of Council owned parks, greenspaces, woodlands, cemeteries, sports pitches etc... across the city .

External funding is sourced for capital improvements, predominately from S106 developer contributions and matched wherever possible from sources such as Landfill tax grants, Lottery awards, Sport England, Football Foundation, Area Committee etc...

- 7.4 Questions from the floor:
Q: Young people would like a skate park in the area.
A: Generally Skate parks cost between £100,000 - £200,000. As you can appreciate this facility would have used the majority of the recent capital investment. However if there evidence of community desire for such a facility this can be investigated as and when funding becomes available.
- 7.5 Q: A track on Bramley Falls Park used by dog walkers is very muddy, could it be surfaced?
A: Will look into it but there is not a lot of revenue funding for new paths. There is a rolling programme for looking at desire lines across parks.
- 7.6 Q: There needs to be more seats on Stanningley Park.
A: Will inspect and speak to local Councillors. PR
- 7.7 John Preston from TCV at Hollybush explained how community groups in other areas had applied for Community First funding for small improvements to parks that the TCV supported.
- 7.8 Cllr Gruen announced the new War Memorial will be located in Bramley Park, and Parks & Countryside have agreed to maintain it.

8 **Area Committee Update**

- 8.1 Kevin Ritchie presented a short report on the last Inner West Area Committee meeting:
2011 Census - The census information is available, and officers are reviewing local changes.
Welfare Reform - The Area Committee were updated on current initiatives to mitigate the effect of the welfare reform changes. Ward Members have prioritised youth unemployment.

Children's Services - There is pressure on school places across Leeds, including Bramley and officers are investigating where additional capacity could be found. It was noted that the Government requires all new build schools to be academies or free schools.

Youth Activities Fund - The Committee funded summer holiday activities including nature trails and free swim sessions at Bramley Baths. Funding is still available for out of school activities to be spent in consultation with young people.

9 **Any other business**

- 9.1 A forum member queried recent consultation about installing gates around Ganners Mount. Ward Members will look at the feedback carefully before making a decision whether to fund it.
- 9.2 John Preston advised that the cafe at Hollybush on Broad Lane is open 10.30 - 2.30, do visit although parking is restricted to those with mobility problems. New woodland skills courses are running for people claiming out of work benefits, please refer anyone who might be interested.
- 9.3 Bradford Police ran a summer camp for young people, is anything similar happening here? KS
- 9.4 St Vincent de Paul offer second hand furniture to people in need. Members of the forum are asked to refer anyone who needs help. The group also offers disadvantaged young people and their families holidays in a static caravan, or summer camps for the older age group. This summer there were no referrals from Bramley. KS to publicise to schools and family support workers. KS
- 10 **Date and time of next meeting**
Thursday 28th November, 7pm Eric Atkinson Centre, Wellington Gardens, Bramley.

Report of: The Office of the Director of Public Health

Report to: Inner West Area Committee

Date: 6th November 2013

Subject: Health and Wellbeing in Inner West Leeds

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. There have been radical changes to how health and wellbeing is led and organised in Leeds – these include the establishment of the statutory Health and Wellbeing Board, three new General Practitioner led Clinical Commissioning Groups replacing the Primary Care Trust (NHS Leeds) and the return of Public Health leadership to Local Government.
2. Inner West Leeds has significant health and wellbeing challenges. These can only be addressed by long term, effective partnership working. At a local level, links between Leeds West Clinical Commissioning Group and Leeds City Council WNW Area are increasingly strong. This partnership working is crucial to improving the health of Inner West Leeds (see Appendix A).
3. Links have been made between Inner West Cllrs, the Inner West Board, and GPs from Leeds West Clinical Commissioning Group (LWCCG), with Public Health staff bridging between them. This Area Committee meeting is an opportunity to discuss how we can build on these links, identify common challenges and look at future ways of working.

Recommendations

1. To recognise the changes in health and wellbeing, and the significant challenges in Inner West Leeds.
2. To build on good local relationships and look at new ways of working to tackle long term issues
3. To get more accurate data at an area level in line with Joint Health and Wellbeing indicators. To agree which indicators to work collectively on at Inner West Area Committee.

1 Purpose of this report

- 1.1 To provide IW Committee Councillors information on the ways health and wellbeing is led and organised in Leeds. This should provide basic background information for discussion about ways of working together at the Area Committee.
- 1.2 To look at opportunities for Councillors in Inner West Leeds and GPs from Leeds West Clinical Commissioning Group (CCG) to work more closely together with Public Health (PH) to achieve shared objectives (see Appendix A).
- 1.3 This report will look at the following:
 - Changes in way health and wellbeing is led and organised
 - Leeds West CCG priorities
 - The key Inner West challenges
 - Case study of where Councillors, CCGs and PH have worked together
 - Next steps and opportunities to work together.

2 Background information

- 2.1 In the past year, there have been a number of fundamental changes in the way health and wellbeing services are led and organised in Leeds. This paper will briefly set out three of the most significant ones - creation of Health and Wellbeing Boards, creation of Clinical Commissioning Groups (CCGs) and closure of Primary Care Trusts (PCTs), and the return of Public Health to Local Government.

2.2 Health and Wellbeing Boards (citywide)

- The Health and Social Care Act 2012 led to the introduction of local Health and Wellbeing Boards. These are for where key leaders from the health and care system work together to improve the health and wellbeing of their local population and reduce health inequalities. Health and wellbeing board members will work together to understand their local community's needs, agree priorities and encourage commissioners to work in a more joined-up way. The Leeds Health and Wellbeing Board formally began operating in April 2013.
- **Leeds Health and Wellbeing Board** is a key part of the ambition in Leeds to be the Best City for health and wellbeing. The Joint Health and Wellbeing Board will oversee how we continue to improve the health and wellbeing of the people of Leeds. The Joint Health and Wellbeing Strategy 2013-2015 is vital to how we will work together to make it all happen. Copies of this strategy were included in Area Committee packs.
- For Leeds to be the best city for health and wellbeing, it means making sure that people can access high quality health and social care services and that Leeds is a Child Friendly city. Economy is vital - a city that creates opportunities for business, jobs and training. It will be a city made up of sustainable communities and that will be a great place to live. In short, the vision for Leeds is that it will be a healthy and caring city for all ages. It will be a city where people who are the poorest improve their health the fastest.
- The Board is focusing on five outcomes:
 - People will live longer and have healthier lives.
 - People will live full, active and independent lives.
 - People will enjoy the best possible quality of life.
 - People are involved in decisions made about them.
 - People will live in healthy and sustainable communities.

- Councillor Lisa Mulherin chairs Leeds Health and Wellbeing Board. The Health and Wellbeing Board is made up of local elected representative, a representative of the local Healthwatch organisation, representatives of each local Clinical Commissioning Group, the local authority Director for Adult Social Services, the local authority Director for Children's Services, and the Director of Public Health for the local authority.
- To find out more about the Joint Health and Wellbeing Board and download a copy of the strategy, please click on the following link: <http://www.leeds.gov.uk/council/Pages/Best-City-for-Health-and-Wellbeing.aspx>.

2.3 Leeds West Clinical Commissioning Group

- Clinical Commissioning Groups (CCGs) are groups of GPs that, as of April 2013, are responsible for designing and monitoring local health services in England. The CCG's patients and healthcare professionals work in partnership with local communities and local authorities. On their Governing Body, CCGs have, in addition to GPs, a least one registered nurse and a doctor who is a hospital-based specialist. Groups have boundaries that will not normally cross those of local authorities. All GP practices have to belong to a Clinical Commissioning Group. In Leeds there are three CCGs covering the city: NHS Leeds West CCG; NHS Leeds North CCG; and NHS Leeds South and East CCG.
- NHS Leeds West Clinical Commissioning Group (CCG) is made up of 38 GP practices in the west and parts of outer north west and south west Leeds (see map of areas covered by the three CCGs in Leeds - <http://www.leedswestccg.nhs.uk/about-us>). NHS Leeds West CCG is the largest of the three CCGs that covers Leeds. It covers a population of around 350,000 people. From April 2013, it became a statutory organisation responsible for local health budgets and ensuring that the NHS provides high quality healthcare to those living in this area. In addition to this, it will be working with NHS Leeds North and NHS Leeds South and East CCGs to ensure that patients can continue to access NHS services when they need them. This includes hospital services; mental health and learning disability services and emergency and urgent healthcare. To find out more, please look at Leeds West CCG website - www.leedswestccg.nhs.uk.
- **Leeds West CCG Strategic Objectives (2013-16):**
To tackle the biggest health challenges in west Leeds, reducing health inequalities.
To transform care and drive continuous improvement in quality and safety.
To use commissioning resources effectively.
To work with members to meet their obligations and clinical commissioners at practice level to have the best developed workforce we possibly can.
- **Leeds West CCG Priority Health Goals (2013-16):**
Promoting **healthy living** to tackle the wider determinants of health.
Improving the **sexual health** of the population.
Proactive management for people with **long term conditions**.
Improving the **mental health** of the population.
Improving outcomes for those diagnosed with **cancer**.
Improving access to **elective** (pre-arranged, non-emergency care that includes scheduled operations) **care** services.
Commissioning an effective response to **urgent care** needs.
Improving **end of life** care of (all those with a terminal illness or terminal condition that has become advanced, progressive and incurable).

2.4 Public Health

- The evidence shows (Sir Michael Marmot's 2010 report 'Fair Society Healthy Lives,' The Marmot Review) that social, economic and environmental factors all contribute to health. Early years experiences, the amount of control that individuals have over their lives, the quality of their job, the amount of income that they receive, and the quality of their physical and social environment can all impact on mental and physical health and the length of their lives.

- Local government has a long history of working to improve the health, and reduce the inequalities, of local populations. They have the opportunity to influence areas such as housing, transport, and the quality of the local environment. The move of Public Health to local government is a positive development. Local authorities now have the opportunity to more easily tackle health inequalities in coherent and collaborative ways. Joint working is key to addressing health inequalities which are driven by a complex interaction of economic, social, and environmental inequalities.
- On the 1st April 2013 Leeds City Council took on responsibility, from the NHS, for Public Health in Leeds. Public Health is concerned with creating communities where everyone has positive wellbeing and health. It is about improving the health and wellbeing of local populations rather than treating diseases. Around 80 public health employees and approximately 102 contracts covering a range of functions were transferred to Leeds City Council.
- LCC Public Health has a number of Area Based Public Health teams each led by a Senior Public Health Specialist (Consultant in Public Health). The WNW Public Health team works closely with Leeds West CCG and other local partners to improve the health of the population in West Leeds.

Leeds City Council Public Health functions and commissioning programmes include:

- Health behaviours. Sexual health services; Obesity services; Physical activity (such as Leeds Let's Get Active); Substance misuse (drugs and alcohol); Stop smoking services and interventions.
- Primary care work with Clinical Commissioning Groups to ensure effective, population based health and social care commissioning
- Wider determinants work with housing, transport, employment, poverty and planning
- Child health programmes include: National Child Measurement Programme; Children 5-19 public health programmes.
- Public mental health.

2.5 Health & Wellbeing Challenges

Inner West Leeds has some of the lowest life expectancy levels in the city. Reducing health inequalities takes a whole system approach and new ways of working.

	All	Male	Female
ALL LEEDS	79.91	78.09	81.66
Armley, New Wortley	74.24	70.81	78.15
Bramley	77.94	76.79	79.03
Broadleas, Ganners, Sandfords	78.09	75.14	81.73
Bramley Whitecote	78.43	75.78	80.92
Upper Armley	78.54	74.73	82.95
Bramley Hill Top, Raynville and Wyther Park	78.6	76.02	81.28
Stanningley, Rodley	78.9	78.02	79.54

The areas with the highest levels of premature mortality (death before age 75) are Armley, New Wortley; Bramley and Broadleas, Ganners and Sandfords. Inner West is an area with some of the greatest health and wellbeing needs in the city. Armley, New Wortley, Bramley and Broadleas, Ganners, Sandfords are the priority areas in relation to health and wellbeing needs for the area. Male life expectancy in Armley and New Wortley is the 2nd lowest out of the 108 MSOAs (Mid Super Output Areas – populations of 5000 people used for collecting data) of the city. The three MSOA with highest age standardised rates of Obesity are Bramley; Bramley Hill Top and Broadleas, Ganners and Sandfords. In addition, age standardised smoking rates are generally much higher than Leeds, and below that of the deprived quintile. The three MSOA with highest age standardised rates of Smoking are Armley, New Wortley; Bramley and Broadleas, Ganners, Sandfords. When we look at alcohol admissions, the overall rate in Inner West Area Committee is much higher than the Leeds rate. Within this area, both alcohol specific and attributable admission rates are higher than the Leeds average with Bramley Hill Top/Raynville/Wyther Park particularly high.

2.6 Inner West Health and Wellbeing Public Health service overview

There are a number of Public Health services in Inner West Leeds that focus on primary care, health behaviour and wider determinants. The WNW Public Health team work with partners and commission specific programmes to improve the Public Health outcomes of people in Inner West Leeds. This is shown on the table as development and commissioned work. This summary is only intended to provide a brief overview of Public Health services to inform the debate at the Area Committee.

Development work		
Primary Care (What kills people now and what makes them ill)	Health Behaviour (Behaviours that are going to kill people and make them ill)	Wider Determinants of Health
GP Clinical Commissioning Group Public Health priorities Healthchecks – Health MOT for over 40s Leeds Lets Change in primary care promoting health behaviour change Self-care promotion for Integrated Health and Social Care teams	Smoking cessation – 6 venues Alcohol ADS – 3 venues Healthy Lifestyle Service – 2 venues WNW alcohol working plan Leeds Let's Get Active leisure offer and community activities	Citizen Advice Bureau Capacity building re money worries Capacity building re cook and eat Capacity building re walk trainers Alcohol awareness for frontline workers Armley change 4 life health 3 year programme with schools. This connects to Inner West children's talking health campaign MARS programme for systematic referrals to wellbeing services
Commissioned work		
Primary Care (What kills people now and what makes them ill)	Health Behaviour (Behaviours that are going to kill people and make them ill)	Wider Determinants of Health
Self-care practice champions in Leeds West CCG	Healthy Living Network Leeds deliver 104 Community Health Educators sessions per year (covering alcohol, healthy eating, smoking and physical activity) in deprived neighbourhoods BARCA Leeds - Healthy lifestyle courses at a number of community venues in Inner West / Inner North West.	Leeds Debt Forum and loan sharks Support for tenants in private sector re welfare reforms Men's mental health and wellbeing

2.7 Lifestyle / Citizen advice / welfare rights services

Area Committee	Healthy Lifestyle Service (alcohol, physical activity / obesity, smoking)	Health Trainer Service	Alcohol brief interventions (ADS) GP surgery	Smoking cessation	CAB OUTREACH / WELFARE RIGHTS SESSIONS
Inner West	Whitehall Surgery LS12 5NR Wortley	Armley One Stop Centre LS12 1UQ Armley	Priory View, LS12 1HU	Armley Moor Health Centre (LS12 3HD)	Armley One Stop Centre,
	Hawthorne Surgery LS12 5NR Wortley	Highfield Medical Bramley LS13 2BL Bramley	Manor Park, LS12	Armley Moor Health Centre (LS12 3HD) Under 18's	Armley Moor Health Centre, LS12 3HD,
			Thornton medical centre, LS12	New Wortley Community Centre (LS12 1LZ)	Bramley Clinic LS13 3EJ
			Armley Moor Health Centre, LS12	Thornton Medical Centre (LS12 1JE)	Thornton Medical Centre LS12 1JE
				Wortley Beck Health Centre (LS12 5SG)	
				Bramley Clinic (LS13 3EJ)	

There will be a core WNW Health and Wellbeing Leadership group, which will agree direction and drive forward local partnership delivery of Joint Health and Wellbeing Strategy focusing on outcome areas 1 (longer and healthier lives), 3 (relating to mental health and wellbeing) and 5 (health related aspects of healthy and sustainable communities).

The Inner West Area Committee will be represented by Councillor Alison Lowe as the Health and Wellbeing Lead. The group will also include Area Health and Wellbeing Leads from INW, OW and ONW Area Committees, Public Health Consultant WNW, Health and Wellbeing Improvement Manager WNW, Clinical Commissioning Group Public Health Lead GP, Area Leader WNW. It will meet three times a year.

2.8 Case study – where Cllrs and GPs are working together to improve mental health in LS12

In response to LS12 having the highest suicide rate in Leeds, a multi-agency workshop was held in New Wortley Community Centre organised by Tim Taylor, Health & Wellbeing Improvement Manager, WNW Public Health team. This was chaired by Councillor Alison Lowe, the Councillor Health Champion for Inner West Leeds and Dr Andrew Sixsmith attended as the Locality Chair for Leeds West CCG. A number of other local stakeholders attended, including housing, children services and police. A number of actions were taken by partners as a result.

At the workshop, a mental health service called Positive Communications (provided by Barca), was identified as linking well to wider determinants of health and producing good outcomes, but was at capacity. A successful business case was submitted to Leeds West Clinical Commissioning Group to fund additional capacity in the service. A number of other mental health and wellbeing initiatives in LS12 have also been funded by LWCCG. The WNW Public Health team have supported the development of these business cases. Projects are now being implemented.

2.9 Case study – opportunity to work together

Inner West Leeds has some of the lowest life expectancy in the city. Reducing health inequalities requires a whole system approach and new ways of thinking. When organisations commission services, they often do so in isolation of partners.

Leeds West Clinical Commissioning Group (LWCCG) has identified reducing health inequalities as one of its key strategic objectives and wants to work with LCC WNW Public Health Team and Inner West partners to develop a joint commissioning specification to address this issue.

A proposal to design a commissioning specification for £100,000 of non-recurrent Leeds West Clinical Commissioning funding with other senior local stakeholders was taken to the Inner West Board. The primary focus of this specification will be to reduce health inequalities in Inner West Leeds. Cllr Alison Lowe and other key stakeholders will be taking this forward. It is currently being considered by Leeds West CCG.

3 Corporate Considerations

3.1 Consultation and Engagement

The Health and Wellbeing Board has consulted on the Joint Health and Wellbeing Strategy.

Healthwatch represent patients views on the Health and Wellbeing Board.

LWCCG have held a number of community engagement events and has a Patient Reference Group.

3.2 Equality and Diversity / Cohesion and Integration

Work outlined in report complies with The Equality Act 2010, which requires local authorities to comply with the Public Sector Equality Duty.

3.3 Council policies and City Priorities

Health and Wellbeing City Priority Plan has been developed by members of the Health and Wellbeing Board, which includes Councillors, CCGs and Public Health.

3.4 Resources and value for money

The Office of Public Health and funding returned to the council in April 2013. It aims to spend money wisely in line with the rest of the council.

3.5 Legal Implications, Access to Information and Call In

No legal implications.

Not eligible for call in.

3.6 Risk Management

No risks identified.

4. Recommendations

1. To recognise the changes in health and wellbeing, and the significant challenges in Inner West Leeds.
2. To build on good local relationships and look at new ways of working to tackle long term issues.
3. To get more accurate data at an area level in line with Joint Health and Wellbeing indicators. To agree which indicators to work collectively on at Inner West Area Committee.

Background documents¹

Appendix A

Public Health role for Local government and CCGs		
What kills people now and what makes them ill	Behaviours that are going to kill people and make them ill	Wider determinants of health
Cardiovascular Disease Cancer Excess winter deaths Long-term conditions eg COPD, Diabetes, neurological disorders, Musculoskeletal Disorders, Alcohol/drug related disease Mental Health problems	Smoking Alcohol/drug consumption Inactivity Being overweight/obese Sexual Health Lack of awareness of early symptoms Not using screening or preventative services	Educational attainment Income employment decent housing community support networks safe communities language
CCG role Ensure systematic primary care identification and management Ensure access to specialist services based on need Ensure commissioning is informed from health need Targeting resource to areas of greatest need	Ensure systematic approach to behaviour change in primary care Ensure access to specialist services based on need Engage with awareness and early intervention programmes and screening Advocacy and influencing all partners	Signpost to services eg debt and fuel poverty Ensure safeguarding Ensure effective partnership working Community leadership Advocacy and influence
NHS Responsibility		City Council Responsibility



Report author: Lesley Savage

Tel: 0113 2475577

Report of Capacity Planning and Sufficiency

Report to Inner West Area Committee

Date: 6th November 2013

Subject: Report on the need for early years and primary school places for 2015



Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Armley, Bramley and Stanningley		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

This report describes the latest position for 2 year old and primary school places in the inner west area of Leeds, in the wards of Armley and Bramley and Stanningley. It describes options for additional capacity and seeks Members views on these options and a preferred route forward.

Recommendations

It is recommended that in order to deliver additional capacity for 2015, Executive Board be asked for permission to consult on the preferred options for expansion.

Purpose of this report

1 Background information

- 1.1 There has been a rising birth rate in the city necessitating the expansion of primary provision to meet demand for places. This includes a need for more places in the inner west.
- 1.2 The area contains 14 Primary schools, Armley, Caslteton, Christ Church Upper Armley, Christ The King Catholic, Holy Family Catholic, Raynville and St Bartholomew's CE in Armley Ward, and Bramley, Bramley St Peter's CE, Hollybush, Stanningley, Summerfield, Valley View and Whitecote in Bramley and Stanningley Ward.
- 1.3 The inner west has seen a significant and steady increase in births, although with some volatility in numbers year on year. There is also significant population mobility. Expansions have already been delivered at Valley View (30 places), Bramley St Peter's CE (15 places) and St Bartholomew's (15 places), creating a combined capacity of 625 places.
- 1.4 Projections suggest a further 2 forms of entry in each ward would be ideal, and would allow a 10% surplus so that admissions can operate effectively and school places are readily available locally for children moving into the area. This would allow for house building currently with planning permission.

Births by year of entry to school	2013	2014	2015	2016	2017
Armley / Wortley Planning Area	466	424	483	453	462
Bramley Planning Area	412	390	407	417	414
Stanningley Planning Area	123	133	169	133	131

2 Main issues

- 2.1 In Bramley and Stanningley ward, many of the schools are too constrained to allow expansion. Options for expansion are considered potentially feasible at Whitecote, Hollybush and Bramley Primary. Valley View has some potential for further expansion, but there are currently proposals for changes in Farsley which would impact on demand for this school, and the outcome of these need to be understood prior to bringing forward any proposal for that school.

- 2.2 Whitecote is consistently oversubscribed, whereas although Hollybush is rapidly increasing in popularity it is not yet oversubscribed. Expansion of Bramley Primary would allow an unusual admission limit of 40 to be rounded up to 60 offering organisational advantages for the school, and it would also be well placed for new housing planned very close by, but it is not currently oversubscribed.
- 2.3 Options to manage bulge cohorts, ie one off increases in admission numbers, have also been considered. Raynville offers an opportunity to deliver such capacity at short notice and represents a value for money solution with only minor modifications to a temporary building needed.
- 2.4 Discussions have been held with the family of schools to explore ideas, and the schools at the centre of these options are all happy to work with us on primary expansion projects.
- 2.5 There is a need for more Early Years places in the area, specifically for 2 year old places. The Hollybush Children's Centre reach area requires 184 more places, and Bramley 87. The Whitecote site could only take either primary or early years, but not both. Hollybush could possibly take both, and there is further early years potential at the adjacent Copper Beech site. It is believed that Bramley Primary could also accommodate both primary and 2 year old places. Expansion of primary provision as well as addition of 2 year old places at the same time at any one school would be a considerable challenge.
- 2.6 Although the birth rate suggests a need for two additional forms of entry, the data for 2013 entry also showed an increase in births, and it was possible to manage this year without additional capacity due to population mobility. However we are also seeing rises in the adjacent areas that will begin to limit the pupil movement between areas, and impact on the availability of places in the ward.
- 2.7 Balancing these issues and needs, and allowing for further future growth, it would seem prudent to prioritise early years spaces at Hollybush, and take a cautious approach to primary places and prioritise single form of entry at Whitecote. This would allow consideration of further primary expansion at Hollybush and Bramley Primary at a later date, timed to meet housing needs, and reflecting the latest preference data. Members' views are sought on these options or any others they may like to propose.
- 2.8 In Armley ward there are again a number of constrained sites, and options potentially exist to at St Bartholomew's, Castleton and Armley Primary. There is an opportunity to further expand St Bartholomew's to a full 3FE which offers organisational benefits for the school, and could be delivered relatively quickly with a small project to remodel some of the accommodation. There may be a significantly more complex and challenging and therefore costly option to expand Castleton which requires further evaluation. A project here would ideally utilise a small piece of council owned land opposite the school and look at reorganisation provision to provide a foundation unit, offering benefits for the school and children. An option at Armley Primary has been suggested whereby the adjacent tennis courts could be moved to allow expansion onto their existing site, however this is not the centre of demographic pressure and the school is undersubscribed.

- 2.9 A search for council owned sites with potential for school use did not identify anything in the area itself but did identify the former Family Learning Centre at Whingate. The school does serve the Armley community where the pressure exists, and it is a large site with significant potential. This site has been considered favourably as part of the housing allocation consultation, but the process does not create an obligation to use it for housing, and does allow for the site to now be reserved for school use. The school are aware of the potential and are currently looking at the options with us.
- 2.10 There is also a need for more 2 year old places, with Castleton Children's Centre reach area requiring 82 places and Whingate 119 places. Options at Castleton would as discussed above be complex and expensive, but further evaluation work is being undertaken. It would seem to offer a longer term option but be difficult to deliver quickly. Chapel Lane has the opportunity to offer 80 more places, and the overall site at Whingate is big enough to offer 80 places, however other options could also be explored in the area.
- 2.11 This is also an area with significant population mobility, where a cautious approach to additional capacity seems appropriate. Member's views are sought on these options or other suggestions they may wish to see explored.

3 Corporate Considerations

3.1 Consultation and Engagement

- 3.1.1 Any proposal would be subject to full statutory consultation process

3.2 Equality and Diversity / Cohesion and Integration

- 3.2.1 No equality considerations have been identified, and any proposals would be subject to a full EDCI screening.

3.3 Council policies and City Priorities

- 3.3.1 The proposals contribute to the Children's Services obsession of improving attendance by ensuring all children have a good quality accessible school place.

3.4 Resources and value for money

- 3.4.1 The places would be funded from the council's basic need capital allocation.

3.5 Legal Implications, Access to Information and Call In

- 3.5.1 The requirement to ensure sufficiency of school places and 2 year old provision is a statutory duty of the authority.

3.6 Risk Management

- 3.6.1 All projects would be assigned to a project manager and would be subject to a full risk register should they proceed.

4 Conclusion

- 4.1 There is a rising birth rate in the area, and a need to appraise options for expansion to meet the rising demand. Options have been identified for permanent expansion; however given the population mobility in the area a cautious approach would seem appropriate at this time.

5 Recommendations

- 5.1 Area Committee is asked to comment on the options. It is recommended that in order to deliver additional capacity for 2015, Executive Board be asked for permission to consult on the preferred options for expansion.

6 Background documents¹

- 6.1 There are no background documents

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of the Assistant Chief Executive (Citizens & Communities)

Report to West (Inner) Area Committee

Date: 6th November 2013

Subject: Wellbeing Fund Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Armley, Bramley & Stanningley		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. The purpose of this report is to advise the Inner West Area Committee of:
 - The balance of the Inner West Wellbeing revenue and capital budget 2013/14;
 - An update on projects rolled forward from 2012/13;
 - Monitoring of projects approved in 2013/14;
 - Position statement on small grants and skips budgets;
2. The report also asks the Area Committee to approve the grant application and commissioning process for the 2014/15 Wellbeing budget.

Recommendations

3. The Area Committee is asked to:
 - i. Note the balance of the Wellbeing Revenue and Capital Budget for 2013/14;
 - ii. Note the progress on the 3 schemes rolled forward from 2012/ 13;
 - iii. Note the monitoring of all schemes approved in 2013/14;
 - iv. Approve the grant application and commissioning process for the 2014/15 Wellbeing budget;

- v. Consider how to spend the new monies allocated through the capital receipts programme.

1 Purpose of this report

- 1.1 The purpose of this report is to update the Area Committee on the current position of the Inner West Wellbeing revenue and capital budget and to provide monitoring information on projects that have been approved this financial year.
- 1.2 The report provides further information on the three projects that were paid for in 2012/13 but are still live - Aston Ginnel Project, Bramley Park floodlights and CASAC burglary reduction in Armley projects.
- 1.3 The report also asks the Area Committee to approve a grant application and commissioning process for the 2014/15 Wellbeing revenue budget.

2 Background information

- 2.1 Area Committees have a delegated responsibility for the allocation of Area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed at Full Council taking into consideration both population and deprivation of an area.
- 2.2 Including carry forward, the 2013/14 Inner West Wellbeing budget was **£141,229**.

3 Main issues

3.1 Wellbeing Budget Statement 2013/14

- 3.2 The latest Wellbeing Budget Statement for 2013/14 is included as **Appendix 1**. It sets out the current budget and the projects approved to date.
- 3.3 The current balance of the revenue ward Wellbeing budgets are:

Armley	£12,553
Bramley & Stanningley	£1,926*

Deferred Project

* At the last Area Committee the Ganners Alleygating application was discussed (£1,890 Bramley & Stanningley). Ward Members proposed further discussions with local residents about the scheme. This scheme will now be included in the 2014/15 Wellbeing application round.

- 3.4 There is **£4,200** remaining in the Wellbeing Capital budget.
- 3.5 Details of quarterly monitoring returns provided by Wellbeing projects are set out in **Appendix 2**. It shows what progress has been made by projects to date to deliver the activity as agreed. Members are asked to note the content of the Wellbeing monitoring returns.

Youth Activities Fund

- 3.6 In 2013/14, the Inner West Area Committee received a sum of £16,202 Youth Activity Funding. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process. The balance of the Youth Activities Fund is **£8,052**. Monitoring of the activities previously funded is attached at Appendix 2.

Wellbeing Budget – Small Grants & Skips

- 3.7 There has been 1 small grant application approved since the September Area Committee.

Project Name	Organisation	Amount
Halloween Party	Fairfield Community Centre	£200

- 3.8 There has been 1 skip request as detailed in Table 1

Table 1 – Skip approvals 25.08.13 – 23.10.13

Location	Number	Cost
Broadleas Clean Up	1	£125

The balance of the small grant and skip budget at 23rd October 2013 was: £1491

New Wellbeing applications

- 3.9 A project is currently being developed for fencing at Warrels Court to form a boundary between the housing and Bramley Baptist Church graveyard area. This is as a result of some ongoing issues around people cutting across the land and some anti social behaviour issues. A letter has been sent to Bramley Baptist Church with details of the proposals in order to get approval from the land owner.
- 3.10 Members have expressed an interest in exploring apprenticeship opportunities for inner west, with a view to allocating some wellbeing monies to support local initiatives. Please see Appendix 3 for details on possible options.

Wellbeing Budget – Capital Receipts Programme

- 3.11 The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Wards on the basis of need.
- 3.12 Some receipts are excluded from the scheme and these are largely receipts that are already assumed to fund the Council's budget or are earmarked in some other way to previous or future spend.

- 3.13 Consideration has been given as to how to distribute the 5% element on the basis of need and options have been appraised. It was proposed to allocate the 5% element to Area Committees using the already established methodology that exists for allocation of funding (based on need) between Area Committees. This option results in larger sums being available within Areas to enable larger capital schemes to progress and as the Area Wellbeing capital fund is now largely exhausted, this funding stream would provide Area Committees with an on-going, albeit relatively small, source of capital funding.
- 3.14 Future allocations will take place on a quarterly basis following regular update reports to Executive Board.
- 3.15 At its meeting on 17th July 2013, the council's Executive Board approved that the existing 5% allocation from 2012/13 (£112.6k) and future CRIS receipts available for allocation across wards, be allocated to the Area Committees based on the existing Area Wellbeing needs based formula. The distribution of the 5% element to Area Committees using the Area Wellbeing methodology has resulted in the shares set out in table below:

2012/13 allocation

Area Committee	Percentage Allocation	Area Allocation
Inner South	12.50%	£14,070.76
Outer South	10.23%	£11,518.19
Outer East	10.31%	£11,607.81
Subtotal South & East		£37,196.76
Inner West	7.61%	£8,567.67
Inner North West	12.00%	£13,510.48
Outer West	8.59%	£9,666.28
Outer North West	8.96%	£10,086.17
Subtotal West/ North West		£41,830.61
Inner North East	9.00%	£10,140.70
Inner East	14.57%	£16,404.60
Outer North East	6.23%	£7,019.09
Subtotal East/ North East		£33,564.39
Total – All Areas	100.00%	£112,591.76

- 3.16 In light of the capital monies noted above, Members are asked to consider using the capital receipts money towards any recently approved capital schemes that were funded through the revenue budget and are yet to be progressed. This would release previously committed revenue funding.

2014/15 Wellbeing grant application process and commissioning round

- 3.17 The Area Committee is asked to agree the process for receiving applications and commissioning projects for the 2014/15 Wellbeing revenue budget.

The Proposed 2014/15 Process

1. An open application round to run from mid November until mid January. This will be advertised locally in the press, to previous applicants and to a wide network of community contacts. Members have indicated they may wish to commit approximately half of their budget through this process.
2. Following the close of the application round Officers will provide project summaries of all applications to Members with ward based meetings to be scheduled for late January. Information will be provided to Members including value for money and meeting the objectives of the business plan.
3. Members may wish to meet with project applicants which can be arranged in February.
4. A wellbeing workshop for all Members is planned for early March allowing Members opportunity for further discussion prior to the 19th March Area Committee.

With the remaining funding Members have the option to directly commission projects to meet priorities in the Business Plan or to consider further applications later in the year.

If Members would like to receive applications on a particular theme or subject within the Business Plan, for example, employability, please contact the Area Support Team.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Elected Members have been consulted on local priorities through the Area Business Plan. The 2013/14 commissioning round began with a communication to all Area Committee contacts and a press release.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Area Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

4.3 Council policies and City Priorities

- 4.3.1 Projects submitted to the Area Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
 - Vision for Leeds 2011 – 2030
 - City Priority Plan 2011 - 2015
 - Joint Health & Well-being Strategy
 - Children and Young People's Plan

4.4 Resources and value for money

4.4.1 Aligning the distribution of Area Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be achieved.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 Risk implications are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

5 Conclusions

5.1 Wellbeing funding provides an important opportunity to support local organisations and drive improvements to services. The Area Committee has committed over £140,000 to projects already this year.

5.2 This report asks the Committee to note the current budget position and monitoring of projects approved this year. It also proposes a process for Wellbeing applications and commissioning for 2013/14.

6 Recommendations

6.1 The Area Committee is asked to:

- i) Note the balance of the Wellbeing Revenue and Capital Budgets for 2013/14,
- ii) Note the monitoring information for projects approved this year;
- iii) Approve the grant application and commissioning process for 2014/15.

7 Background documents

- None

Funding / Spend Items	Armley	B&S	
Balance b/f 2012-13	£ 12,639.00	£ 19,365.00	£ 32,004.00
New Allocation for 2013-14	£ 68,355.00	£ 68,355.00	£ 136,710.00
Youth Activity Fund			£ 16,202.00
Total available (incl b/f bal) 2013-14	£ 80,994.00	£ 87,720.00	£ 184,916.00
Schemes Approved from 2012-13 budget to be spent in 2013-14	£ 10,485.00	£ 17,000.00	£ 27,485.00
Amount of b/f budget available for new schemes 2013-14	£ 70,509.00	£ 70,720.00	£ 157,431.00

2012-13 Schemes to be paid for in 2013-14			
Target hardening in Armley	£3,000.00	-	£3,000.00
Bramley park floodlights	-	£17,000.00	£17,000.00
Aston Ginnel Closure	£7,485.00	-	£7,485.00
Total of schemes approved in 2012-13	£10,485.00	£17,000.00	£27,485.00

Approved 2013-14 Schemes	Armley	B&S	Approved
Youth Activity Fund			16,202.00
Small Grants & skips	£3,239.00	£3,239.00	£6,478.00
Festive Lights Armley, Rodley, Bramley	£1,850.00	£2,405.00	£4,255.00
Neighbourhood Improvement Programme (NIP) Engagement	£750.00	£750.00	£1,500.00
Sports Coaching	£500.00	£500.00	£1,000.00
Summer Sports Leadership	£1,962.00	£1,962.00	£3,924.00
Off Road Bikes	£1,342.00	£1,342.00	£2,684.00
Gardening towards Employment	£2,105.00	£2,105.00	£4,210.00
Action Days	£500.00	£500.00	£1,000.00
Pedal Cycles	£500.00	£500.00	£1,000.00
Replacement Tools	£1,720.00	-	£1,720.00
A Taste of Life	£10,000.00	-	£10,000.00
Armley Saturday Night Project	£4,000.00	-	£4,000.00
Armley Lights Switch On	£2,950.00	-	£2,950.00
Clyde Walk Green	£5,395.00	-	£5,395.00
New Wortley CC Revenue Support	£6,000.00	-	£6,000.00
Broadleas CCTV	-	£1,784.00	£1,784.00
Bramley Carnival	-	£4,250.00	£4,250.00
Bramley Christmas Lights Switch On	-	£2,684.00	£2,684.00
Bramley Music Festival	-	£2,500.00	£2,500.00
Fairfield Community Centre	-	£4,820.00	£4,820.00
Bramley War Memorial	-	£10,000.00	£10,000.00
Site Based Gardener	-	£11,767.00	£11,767.00
Fiarfield ArtGarden Refurbishment	-	£1,025.00	£1,025.00
St Catherine's Replacement Bicycle	-	£410.00	£410.00
Bramley Grit	-	£530.00	£530.00
Armley Town Street Interpretation Panel	£0.00	-	£0.00
Bramley Villagers	-	£2,500.00	£2,500.00
Youth Service Summer Activities	£3,085.00	£1,421.00	£4,506.00
Welfare Reform Budget	£5,000.00	£2,500.00	£7,500.00
Active8 Youth Project, Bramley Baths.	£0.00	£9,300.00	£9,300.00
Dv Support Group	£800.00	£0.00	£800.00
Ladz Club	£4,043.00	£0.00	£4,043.00
Armley additional litter picker	£2,215.00	£0.00	£2,215.00

Total of Schemes approved 2013-14	£57,956.00	£68,794.00	142,952.00
Total Approved Spend 2013-14 (incl b/f schemes)	£68,441.00	£85,794.00	170,437.00
Total Budget Available for 2013-14 (incl b/f bal)	80,994.00	87,720.00	184,916.00
Remaining Budget Unallocated	12,553.00	1,926.00	14,479.00

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INNER WEST AREA COMMITTEE
Wellbeing Monitoring

Appendix 2
6th November 2013

1.0 Revenue Projects Live from Previous Years

Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
Target hardening in Armley	AST commissioning CASAC	£ 3,000.00	£ 500	This project provides a budget for target hardening of properties in burglary hotspots. Referrals to the service are made via the Police and Safer Leeds.	A total of £500 has been spent on this project to date. There has been reluctance from residents to pay the initial £25 cost towards the works which has meant that only 5 properties have been target hardened so far. Councillors have now agreed to remove the £25 contribution requirement in order to encourage greater take up of the scheme.
Bramley park floodlights	Parks & Countryside	£ 17,000.00	£0.00	To install two floodlights on the Bramley Park rugby pitch which is used mainly by Phoneix Rugby Club	Planning permission was approved on 3rd September and an order placed. Work was due to start in mid October with completion by the end of October.
Aston Ginnel Closure	Community Safety	£ 7,485.00	£0.00	To close the ginnel behind Aston Road to prevent anti-social behavior and crime.	The Local Access Forum has agreed to support the gating order proposal and security fencing for Aston Drive in Armley. The report was on the agenda of the Highways technical board meeting at the beginning of October. If supported by the Chief Officer of Highways, the work will start after the statutory 28 day notice period. It is hoped that the project will be implemented during November.

2.0 Revenue Projects - 2013/14

Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
Small Grants & skips	WNW Area Support Team	£ 6,478.00	£ 3,485.39	To provide a budget for community and voluntary groups to apply for funding for small grants and skips for community use.	To date 11 small grant applications worth £3,773 and 11 skips totalling £1,414 have been approved.
Festive Lights Armley, Rodley, Bramley	Leeds Lights	£ 4,255.00	£0.00	To pay for the hire of festive lights between October 2013 and January 2014 for Armley, Rodley and Bramley	Festive light motifs have been ordered for the same locations as last year.

Neighbourhood Improvement Programme (NIP) Engagement	WNW Area Support Team	£ 1,500.00	£ 206.75	To provide a budget for community engagement and promotion that will provide a flexible resource to engage with communities and create promotional materials to raise awareness of specific services and initiatives. The actual projects supported by the budget will be agreed through the Neighbourhood Partnerships but could include leaflets, posters, brochures and venue hire for community events.	Since April, the budget has been used for producing leaflets for Bramley Forum, shopping vouchers for the winning survey at the Fairfields community event and a contribution towards food for the Broadleas community day.
Sports Coaching	Sports & Active Lifestyle	£ 1,000.00	£0.00	To promote and deliver the Inner West Leeds coaching scholarship for young sport leaders aged from 17-25 in partnership with local sports clubs. The project will provide both financial and professional support in helping the successful candidate achieve a recognised sporting qualification and help them access professional mentoring opportunities through a Personal Development Plan agreed by both the candidate and the Club Development Officer.	The scholarship has been promoted to Sports Clubs in the Inner West. The numbers expected to apply are between 6 and 8. Actual applications received so far are 5. The closing date for submitting applications was the end of September.
Summer Sports Leadership	Sports & Active Lifestyle	£ 3,924.00	£0.00	To offer young people in the Inner West the opportunity to gain valuable skills, knowledge and experience through achieving a young sports leader's awards. The young leader's award will provide young people with an insight into how to deliver a fun, safe and productive sports session of their chosen sport and also to learn how to administer first aid to individuals. The awards will be delivered by qualified NGB (National Governing Bodies of Sport) tutors according to the needs and requirements of the young people.	<p><u>First Aid</u> course was held with 8 young people completing the course. Two of the young people were NEEET.</p> <p>The <u>multi-sports camp</u> at Armley was well attended and included football, cricket, netball, basketball, rounder's, tag rugby, dodge ball, fitness circuits and athletics. Feedback from the young people was very positive. 28 out of 32 places were taken up ensuring an action packed week with activities to suit everyone. The Camp was promoted through the Saturday Night Project, all local Fun days, Breeze Culture Network Website and also through the Sport & Active Lifestyles web page. The <u>Leadership Awards</u> haven't had the desired success as, despite being promoted widely, the uptake has been disappointing so far, however the support officer is liaising with Breeze and other local organisations to improve the uptake of the Leadership Awards scheme.</p>

Off Road Bikes	WYP	£ 2,684.00	£0.00	<p>This funding is for the leasing and running costs of two off-road motorcycles. The costs for this project are shared across the Inner West, Outer West and Outer North West Area Committee's. Each of the three Area Committee's contribute £2,683 to cover the on-going leasing and running costs of the bikes. The off-road motorcycle team will work closely with the Council's Parkswatch Service to ensure information sharing and joint working.</p>	<p>The dedicated Nuisance Motorcycle/Quad leaflet has been launched and is being distributed by Officers to complainants and offenders. This has already had some impact with the reduction in the number of calls, as a number of tenants of LCC properties have disposed of the nuisance motorcycle or quad as a result of simply reading the section on Tenancy Agreements. In the last quarter the Off Road Motorcycle Unit have issued 13 verbal warnings, 7 section 59 warnings, 9 Notices and seized 2 motorcycles/quads. The Police off road motorcyclists continue to work with the Parkswatch Officers dealing with complaints together, on all greenspace areas. The Parkswatch Officers continue to provide valuable intelligence, presence and local knowledge.</p>
Gardening towards Employment	The Conservation Volunteers	£ 4,210.00	£0.00	<p>This project is to deliver a basic gardening service for Leeds Housing (formerly WNWHi) tenants living in the Inner West (expected to be provided to 60 gardens) who are vulnerable and unable to tend their gardens themselves. It will also provide a structured, medium term work experience package, for longer term unemployed people from the Inner West area.</p>	<p>Six volunteer sessions were held in the first month of the scheme with 7 volunteers taking part working for 21 days on 10 gardens. Five new group members were recruited in July. A further 21 gardens were worked on, making 31 in total. Two more volunteers were recruited from Inner West, both of whom had not worked for sometime. In the second and third months of the scheme, 13 volunteer sessions were held plus two days of assessed training. Eight volunteers took part, working for 60 days on 21 gardens. Seven volunteers completed the initial training session on 5th July and six volunteers achieved their assessed certificates in hedgecutter and brushcutter in early September.</p>
Action Days	Community Safety/Police	£ 1,000.00	£0.00	<p>This project aims to hold 5 or 6 multi-agency action days over a 12 month period in Armley and Bramley & Stanningley. The action days will vary depending on crime data, local knowledge and issues raised by partners and the local communities through forums and PACT meetings. The funding will provide additional support to the action days to enable WYP and partners to produce and print leaflets to help engage with local residents on crime prevention.</p>	<p>Following six action/ community engagement days have been held in inner west: an environmental action day at Ley Lane, A multi-agency day at Broadleas, a fun day at Armley Grange, an environmental day in Armley, a community day at Fairfield estate and a diversity day at Broadleas. The feedback from local residents has been very positive, particularly around increased visibility and crime prevention advice.</p>

Pedal Cycles	WYP	£ 1,000.00	£0.00	This project is for the purchase of two specialised Hardrock Sport Disc Pedal Cycles plus the maintenance and service costs for the first year	The bikes have been purchased and being used on a daily basis by the PCSOs, with usage averaging out at approximately 28 – 50 hours per week across the three teams. Positive feedback have been received both from officers and general public pointing to the fact that larger areas can be covered, which naturally increases visibility across the ward areas.
Replacement Tools	Armley Common Rights Trust	£ 1,720.00	£0.00	To purchase replacement tools and new equipment specifically a PC50 Trolley Vacuum, Efc0 Stark Petrol Brushcutter and a Gardencare Petrol Strimmer and Brushcutter for use by the Armley Common Rights Trust at various sites in Armley. The organisation will ensure appropriate insurance policies and health and safety policies are in place. Training for the use and maintenance of the items will be undertaken.	The tools and equipment have been purchased. PC50 trolley vacuum is being used on a weekly basis in the charley cake park site. The trimmers are also being put to good use. Armley Common Rights Trust is in the process of re-designing their website to highlight all sponsors and further promote the use of the tools and equipment through flyers and leaflets.
A Taste of Life	Healthy Living Network	£ 10,000.00	£0.00	To appoint a part time worker to co-ordinate activities at the Healthy Living Network's new hub on Town Street, Armley with an aim to make a real difference to the community of Armley, provide opportunities for individuals to make positive changes in their lives and to improve some of the negative statistics about poverty, employability/worklessness and poor health in the area. The worker will deliver a varied and interesting programme of events and activities to benefit all the community. The funding will also cover volunteer expenses in order to get as many volunteers involved with the activities as possible.	A project co-ordinator was appointed in June to work 30 hours per week. Activities planned and delivered include: Get fresh green grocers and pop up cafe 3 days per week, weekly craft club, monthly family arts club, cook and eat sessions, a work experience course to tackle local worklessness, harvest themed taster and cooking sessions, love arts event, bake yourself Happy, Black history awareness, activities focussed on mental health and the 'Time to change' campaign and Christmas market – Bringing together local producers to sell at the Hub in time to take advantage of the Christmas gift season.
Armley Saturday Night Project	Breeze	£ 4,000.00	£ 1,333.00	To continue the successful Saturday Night Project held at Armley Leisure Centre on Saturday evenings over 37 weeks. Two sessions are held for Juniors aged 8-13 and Seniors aged 12-18. Activities on offer include sports (including use of the swimming pool), arts & crafts, music, cooking and dance. The sessions are delivered in partnership with sports centre staff, youth workers and artist practitioners. Some of the seniors are also volunteering at the junior sessions.	Sixty juniors (including 9 new starters) and 15 seniors (including 1 new starter) attending the project. Two seniors have expressed their interest in continuing volunteering in the junior session. One will support art and crafts sessions and the other will support the football coaching. youth club on Strawberry Lane has been approached to promote the project to the Eastern European community.

Armley Lights Switch On	WNW Area Support Team	£ 2,950.00	£0.00	To pay for a Festive Light switch on event on Armley Town Street featuring entertainment by local bands and Breeze competition winners, a funfair and fireworks. The scale of the event will be similar to the 2012 switch on where no performer or guest was paid for attending. The funding will pay for the stage, road closure, fireworks and publicity, and assumes additional grant funding of £1,250 will be secured as well as support from the Leeds Events Team as last year.	Monitoring of this project will be presented at a future Area Committee.
Clyde Walk Green	Groundwork	£ 5,395.00	£0.00	Creation of a high quality permeable footpath through New Wortley, from Copley Street to Canal Street and Wellington Road, and improving pedestrian links for residential areas in Armley Ward to Leeds City Centre. Creating an attractive low maintenance surface replacing existing dangerous and unattractive concrete flag paving, making it possible for residents to cycle and walk safely within this area of New Wortley and to the city centre.	Match funding bids have been submitted, construction drawings, specification documents, contract preliminaries have been completed. It is expected that the tender will be issued in October 2013.
New Wortley CC Revenue Support	New Wortley CC	£ 6,000.00	£ 1,500.00	To provide revenue support towards the core costs of running the New Wortley Community Centre. To keep the centre open for local residents to enjoy a range of activities.	The centre is currently open approx 60 hours per week delivering a wide range of services to the people of New Wortley. Key services include; Volunteering Project (20 Volunteers at present) Community Cafe, Community Shop, Community Laundry and Community Room Hire, Housing Surgeries 4 times a week/ Multi agency surgery once a week, Job Club, Positive Communication group (group counselling dealing with mental health problems, confidence and social isolation, Lunch Club for over 55's and vulnerable adults/ Over 55's Zumba, Health and well being classes. Average weekly attendance to the centre is approximately 600 people.
Broadleas CCTV	Leedswatch	£ 1,784.00	£0.00	In 2011, the Area Committee funded a new CCTV camera on Broadlea Hill. As part of this agreement the Area Committee agreed to a five year revenue maintenance and monitoring contract from its future Well-Being revenue allocations. West North West Homes agreed to fund 50% of these costs and provided a commuted sum last year for the duration of the contract.	The camera monitors 24 hours a day 7 days a week. Detail from Leedswatch on the camera will be provided in the December Community Safety report.

Bramley Carnival	Bramley Carnival Committee	£ 4,250.00	£ 3,854.50	This project was to contribute to the costs of holding the 2013 Bramley Carnival on the 21st July. The funding was used to pay for security staff, portacabins, road closure costs and advertising and marketing.	Awaiting monitoring
Bramley Christmas Lights Switch On	Bramley Lights Project	£ 2,684.00	£0.00	To hold the Bramley Lights switch-on event on Friday 29th November at Bramley Shopping Centre. The event will start at 4pm with fairground rides, catering vendors and a main stage. Local school children will be performing and entertainment will take place on the main stage. The lights will be switched on by the Bramley Carnival Queen alongside singer Danny Kittsen and actor/writer Ryan Dior. There will be a 10 minute fireworks display after the switch on. The aim of the event is to bring together the residents of Bramley for an entertaining and enjoyable evening. It will also raise the profile of Bramley and give local residents a greater sense of community and pride in their area.	Monitoring of this project will be presented at a future Area Committee.
Bramley Music Festival	Bramley Music Festival Committee	£ 2,500.00	£ 2,500.00	To support the staging of the 2013 Bramley Music Festival. The funds will be used towards the cost of: dressing room, banners, First Aid; crowd barriers, public liability and security. Activities include the holding of a 2 day music festival on Bramley Park with local bands and soloist playing music to a standing audience.	The event was held over the weekend of 1st & 2nd June at Bramley Park from 10:00am till 7:30pm both days. The event attracted both local bands and artists and those from further afield. It is estimated that nearly 3000 people attended the festival over the two days.
Fairfield Community Centre	Fairfield Community Centre	£ 4,820.00	£ 1,205.00	A contribution towards the core costs of running the Fairfield Community Centre, including energy and water bills, rates, security and a cleaner to be employed for one hour a day, five days a week.	The centre is open to all for a range of activities. Since the last quarter lunch clubs have increased to 4 from 3 and they are looking to start a further lunch club in the future. The supply of hot meals to older people has increased from circa 230 per month to 350. This is a great scheme for the elderly to meet new people, interact and play bingo/raffle and have fun whilst eating a good meal. The job club continues to run on a Wednesday and is attracting around 25 – 30 per month utilising good links with the Job Centre in Pudsey and working well with their referrals. Fairfield Community Centre is used for church services for a local group on Tuesday and Saturday's which helps promote an integrated approach to the area and the residents who live on the Fairfield estate.

Bramley War Memorial	Bramley War Memorial Committee	£ 10,000.00	£0.00	This project is to contribute towards the cost of the design, planning and installation of a new war memorial for Bramley in Bramley Park.	The project is at the early design stages for the memorial. It is envisaged that a planning application will be submitted before the end of the year. Works are likely to commence in 2014.
Site Based Gardener	Parks and Countryside	£ 11,767.00	£0.00	This project is to provide a site-based gardener to work a five day, 37 hour week for 6 months of the year, across three sites; Rodley Park; Bramley Falls Wood Park and Stanningley Park. The gardener will undertake general gardening duties including: grass cutting; ruing, de-littering; emptying of litter bins; removing fly tipping; inspection of play equipment; maintenance of park infrastructure; planting and sweeping paths.	The gardener is working 2 days per week (14.8 hours) at Rodley Park, 2 days per week (14.8 hours) at Bramley Falls Wood Park and 1 day per week (7.4) hours at Stanningley Park. The extra staffing resource has provided the opportunity to undertake a higher frequency of service. The project so far is proving to be a great success. Feedback with regard to customer enquiries and complaints will be provided in the final evaluation report.
Fiarfield Art Garden Refurbishment	WNW Area Support Team	£ 1,025.00	£ 760.00	This project is to clear the site, remove the broken statue, re-plant the central bed with low maintenance shrubs and install two litter bins. The clearance work is to be carried out by West North West Homes estate caretakers and the probation service community payback teams. The planting will be carried out by a contractor. West North West Homes have agreed to maintain a simpler garden at no charge.	The broken wooden statue was removed and the overgrown bushes surrounding the garden and seating area were cut back. The area now looks much better although the litter bin needs to be installed and the bed planted up.
St Catherine's Replacement Bicycle	St. Catherine's Drive	£ 410.00	£0.00	To support the purchase of five mountain bikes for use by the young people from St Catherine's Drive home and to encourage continued participation in charity bike rides.	Awaiting monitoring
Bramley Grit	Highways Services	£ 530.00	£0.00	The refill cost of seven additional grit bins located across Bramley & Stanningley ward: Beecroft Close; Horsforde View; Ivy Gardens; Landseer View; Westover View and Coal Hill Green.	Plans are in place to fill the grit bins as part of the winter maintenance programme.
Bramley Villagers	Bramley Villagers Social Club	£ 2,500.00	£ 2,500.00	This project is to support building works at the boxing facility at Bramley Villagers Social Club. This will include levelling the floor of the gym area to one level and the laying of a new laminate floor. Funds will also be used to contribute towards a boxing ring for sparring and a steel frame for the hanging and housing of boxing bags.	The project is nearing its completion and so far the gym has been extended by levelling the floor area with concrete, floor mats have been purchased to create a soft, durable, hardwearing and hygienic surface for training on. New bags and boxing specific equipment have also been purchased. A new boxing ring has been constructed to allow sparring. The class numbers of junior participation have doubled (during term time).

Youth Service Summer Activities	Youth Service	£ 4,506.00	£2,500.00	To provide a holiday programme including in house activities, trips and visits for young people aged 11 – 19, in both Armley and Bramley.	376 young people in total used the youth provision in the inner west area during the summer holidays. Trips to Flamingo Land, Light Water Valley and the theatre were enjoyed by 62 young people in total. 96 young people participated in cooking and healthy eating sessions. Other activities included a motorbike short course and activity days at the Lazer centre including climbing, archery and go-karting. 50 young people got involved in fitness and lifestyle sessions. Courses to help young people with job applications, CV writing and interview skills have been organised. Young people also took part in short courses including health and hygiene, motorbike mechanics and internet safety awareness. The summer activities were publicised through the Breeze website, discussions with young people on the street and through the mobile provision and promotion of activity and fun days in the local area.
Welfare Reform Budget	WNW Area Support Team	£ 7,500.00	£0.00	This project is to contribute towards the costs of delivering a package of activity in response to the impact of the introduction of the Welfare Reform Act.	Members and partners are currently being consulted on potential projects for this budget.
Positive8 Youth Project, Bramley Baths.	WNW Area Support Team	£ 9,300.00	£0.00	To increase vulnerable young people's (aged 13-19) physical, social and emotional well being by offering free access to the sports facilities in Bramley Baths. The funding will be used to pay for the use of Bramley Bath's sports facilities including the gym with fitness instructor, the swimming pool with lifeguard and the studio for issue based group work one night per week for 6 months to encourage young people to not only increase their own physical fitness, but also access services that will have a sustained impact on their lives.	Monitoring of this project will be presented at a future Area Committee
Domestic Violence Support Group	Aces Cluster	£ 800.00	£0.00	To pay for 4 domestic violence awareness sessions across the cluster partnership. The sessions focus on safety, confidence building, exploring feelings and emotions and building relationships alongside fun arts and crafts activities.	Monitoring of this project will be presented at a future Area Committee.

Ladz Club	Christ Church Youth Project	£ 4,043.00	£0.00	This project aims to provide a weekly group for young males aged 11 - 16 from the local Armley community. The project will run on Friday evenings for 30 weeks from September to March during term time. Young people excluded from school or other youth provision will be targeted to join the group. Referrals from the Families First scheme will also be taken.	Monitoring of this project will be presented at a future Area Committee.
Armley additional litter picker	WNW Locality team	£ 2,215.00	£0.00	To pay for an additional litter picker for Armley Town Street, working one day a week to help improve the cleanliness of streets in the target area.	The project is in the development stage.

3.0 Youth Activity Fund - Projects 2013/14

Project Name	Lead Organisation	Amount	Paid	Project Description	Project Update
Bramley Baths fun swim sessions	Bramley Baths	£ 1,380.00	£0.00	To providing a weekly free fun swim session on Monday afternoons during the summer holidays.	Attendance figures have been provided for the first four sessions – 52, 34, 34 and 21 – with the full monitoring to follow.
Mini Breeze Session, Armley Moor	LCC Out of School Activities Team	£ 3,750.00	£0.00	LCC's Out Of School Activities Team hosted a range of activities including inflatables, music, crafts and sport on Armley Moor on 22nd August.	Full monitoring to be provided, but initial estimates indicate around 250 young people attended.
Back Yard Breeze sessions	LCC Out of School Activities Team	£ 1,520.00	£0.00	LCC's Out Of School Activities Team ran four Backyard Breeze sessions, two on the Broadleas and two on the Wythers with outdoor sports, music and games.	The average attendance was 35 and feedback from the participants and youth workers was very positive. Full monitoring to follow.
Nature Trail Session	Parks & Countryside	£ 1,500.00	£ 66	LCC's Park Ranger service ran six sessions over three weeks at Armley and Bramley Falls Parks. The topics covered included mini-beasts, trees and wild art.	The sessions were interactive with an educational element and lots of hands on activities. The Bramley sessions were well attended with fifteen in week one, eight in week two and ten in week three. Unfortunately the sessions in Armley were not well attended with no young people on the first week, then two and four at the subsequent sessions.

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Appendix 3 Project In Development Apprenticeship Scheme

Project Name: Apprenticeship Scheme

Lead Organisation: To be confirmed.

Project Summary:

A number of apprenticeship initiative options are presented for Members consideration and Members are asked to comment on the different options outlined below:

1. Employer mentoring programme leading to apprenticeship opportunity

This initiative would seek to identify ten young people who are just starting Yr10, are vulnerable and accessing Targeted Connexions support as they are potential NEET (Not in Education Employment or Training) young people. These young people would be partnered with a number of SME's who will be paid an amount of money per student if they are prepared to work longer term, as a mentor, with a young person and offer them a guaranteed apprenticeship at 16 (subject to the young people meeting certain criteria).

The school would be approached to support this initiative, in terms of working with the young person and employer to facilitate opportunities. The school would receive employment links with a local employer, plus a "solution" for a young person they were having difficulty in motivating, achieving, and likely to be NEET when they left the school.

The anticipated outcomes would be:

- 10 Young People with low aspirations, no incentive to engage at school, likely to be NEET in an apprenticeship by 16.
- 10 Employers with motivated, committed, loyal young people they have helped to shape (which may result in other Apprenticeship offers for more young people).
- Schools with 10 less young people leaving their schools with no positive destination arranged.
- The social and economic benefits to the young people and their communities from having 10 young people in meaningful employment rather than potentially NEET, potentially offending and/or anti-social behaviour, potentially JCP/Housing Services/NHS clients.

2. Stimulate the growth of SMEs taking apprenticeships

This option would seek to stimulate the growth of SME's in inner west, using the capacity across Employment and Skills. There may be the possibility through wellbeing monies to incorporate a bursary package for SMEs in inner west to cater for any financial barriers encountered. In addition to a bursary for young people (16-18) who are not claiming JSA (those still living at home) to encourage and incentivise them and overcome some of the barriers they will face on a relatively low wage, for example pay for clothing for interviews, equipment where needed and metro cards.

There may also be the potential through wellbeing monies to utilise Education Business Partnership (EBP) who have been engaged with a number of schools in the area to undertake both the interactive work place and the Your Hired modules. This would seek to prepare and support young people in their choices.

3. Young people engagement programme

A pilot been delivered in the East aimed at those people who are furthest from the labour market , it combines outdoor activities interspersed with employability activities. After the week they are then supported into a work placement in their area of interest. The aim is to follow and track these young people to measure the impact.

Early discussions are also underway with the council's Apprenticeship Hub and the Apprenticeship Training Agency to explore apprenticeship opportunities.

Project Delivery

The project would be delivered as detailed above dependant on the scheme progressed.

Ward / Neighbourhood:

Armley and Bramley and Stanningley.

Project Cost & Financial Breakdown

Amount of funding to be agreed between Members and the respective partners subject to options being decided.



Report author: Sarah Geary
Tel: 3367872

Report of : Assistant Chief Executive (Citizens and Communities)

Report to : West (Inner) Area Committee

Date: 6th November 2013

Subject: Business Plan Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Armley, Bramley & Stanningley	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report updates the Area Committee on new initiatives and partnership working within the area that contribute the priority themes outlined in the Area Committee's Business Plan.
2. The report includes information a range of projects including the Neighbourhood Improvement Board, Youth Activities Fund and Leeds Lets Get Active.

Recommendations

3. The Area Committee is asked to note the contents of the report and
 - i) Agree to establish an Inner West Child-led Children and Young Peoples Board to support the Youth Activities Fund.

1 Purpose of this report

- 1.1 The purpose of this report is to highlight new initiatives and partnership working that contributes to the Inner West Business Plan.

2 Background information

- 2.1 The Area Committee approved the revised Inner West Business Plan at its meeting on 26th June 2013. The Plan is aligned to the 'Best City For...' corporate priorities and lists a range of actions under nine improvement objectives which are:

- Promote healthy lifestyles and tackle health inequalities
- All children and young people in Leeds have access to out of school activities
- Provide opportunities for people to get jobs, volunteer or learn new skills
- Provide opportunities and facilities to enable local people to access and engage in sport and cultural activities
- Make better use of our community buildings
- Reduce crime and anti-social behaviour, with a particular focus on reducing burglary
- Engage with local communities to strengthen community activity and involvement in local decision making
- Improve the local environment and our parks and open spaces
- Improve public service co-ordination working together with local residents to improve our most deprived neighbourhoods

3 Main Issues

- 3.1 This section outlines some new initiatives across the two wards that contribute to the corporate 'Best City' priorities and the Area Committee's business plan.

'Best City For ... Health & Wellbeing'

Leeds Get Active

- 3.2 Leeds Get Active is an 18 month pilot project to offer universal free activities that offer a step towards a healthier lifestyle. This project began on 1st October and people have been encouraged to sign up on-line www.leedsletsgetactive.co.uk or in local leisure centres. Free swim and gym sessions are being offered along with local community activities. Approximately 4000 people have signed up to this so far. Both Armley Leisure Centre and Bramley Baths are offering free sessions details of which can be found at the Leeds Let's Get Active website.

Healthy Living Network

- 3.3 Healthy Living Network Leeds and Barca-Leeds have agreed to begin negotiations to progress a potential merger. A process of due diligence will need to be undertaken by both organisations. However, it is not envisaged that there will be any insurmountable issues and both are keen to progress the merger discussions as soon as possible.
- 3.4 As an interim measure, Barca-Leeds have agreed to provide day-to-day management support to the Board of Healthy Living Network Leeds to maintain service delivery and ensure that staff are supported and engaged in the process. Staff and key stakeholders from both organisations have been informed and we will endeavour to keep all stakeholders up to date with any progress.

Drug and Alcohol Meeting with Rachel Reeves MP

- 3.5 Following complaints from local residents about increasing drug crime and the lack of activities for children in New Wortley, a public meeting was called on the 12th September at Castleton Primary School.
- 3.6 Ward Members, the Police and Crime Commissioner along with officers from Children's Services, Community Safety and the Area Support Team all attended to hear residents' concerns. A range of issues were raised by members of the public, and services have committed to do more in the local area. Three main action points were agreed at the meeting:
- Support the Residents' Association in their bid to build a children's play area on Jaily Fields;
 - Take action against drug dealing and increase reporting by the local community;
 - Tackle anti-social street drinking on Armley Town Street.
- 3.7 Since the meeting partners have met to explore options for working with the community to address these issues. The Police and Community Safety have established a local project team to tackle anti-social street drinking on Armley Town Street. An additional lead inspector has been assigned and in the interim the Police will be introducing increased patrols to enforce the Designated Public Places Order (DPPO). In addition to the increased Police response a West Yorkshire Police volunteer from the Eastern European community will assist with any language/ cultural barriers. The local project team led by Inspector Nick Boyles and Gill Hunter, will be working with partners to develop a longer term strategy that builds on working with local businesses and residents groups.
- 3.8 The Area Support Team will work with the New Wortley Residents Association to explore the options and resource implications around the idea for a play area on Jaily Fields.
- 3.9 The issue of potential drug dealing has been discussed further with the Police. Work is taking place through the local community and voluntary organisations to work with residents to increase reporting. A further update will be provided in December once

a local action plan has been agreed. The Police and Community Safety will keep local Members updated on further developments.

‘Best City For ... Children & Young People’

Youth Activities Fund

- 3.10 The Area Lead Member for Children and Young People (Cllr Caroline Gruen) and the Area Support Team have met with clusters and local partners to outline the next steps for the Youth Activities Fund. An initial discussion with partners has started to identify perceived gaps in local provision such as a lack of holiday and weekend provision in a number of communities. The younger age group of 8-11 seems to have access to less local provision as a number of activities are focused on the older age group. The analysis from the summer activities has not been finalised at this stage, but should provide helpful information on the activities that children and young people would like to be able to access locally.
- 3.11 Youth Service activities will be reconfiguring over the next year as the shift in emphasis moves towards more targeted youth work activity. The Area Lead will continue to meet with Youth Service colleagues to identify any potential changes early and review the options for re-provision as part of the youth activities fund, where appropriate and in conjunction with ward members.
- 3.12 Initial conversations suggest that a way forward maybe to co-produce a youth activities programme with the clusters, who already run a number of activities during term time. There are challenges about how to co-ordinate the local programme within the existing resource envelope. Options to support local delivery are being discussed with partners and will report back to the December meeting.
- 3.13 The Area Lead is keen to ensure the Inner West has an effective consultation and engagement programme with children and young people. The partner’s consulted to date are supportive of this as a way forward in the Inner West. The initial conversations in the summer proved helpful to understanding the needs of children and young people but a more sustainable model is required for on-going engagement work. The proposal is to work with the clusters and partners to develop a child-led Children and Young Peoples Board. This group will meet regularly with members and local partners to develop a local programme of activity for children and young people. In addition, members can also visit other local groups of children and young people to seek a more informal view of issues for children and young people. It is hoped by bringing these two dimensions together the Area Committee will be able to have a good understanding of the issues faced and aspirations for things to get involved with locally. Partners are keen to work with this model and discussions are underway to identify resources to support the Children and Young Peoples Board through Children’s Services.

Pilot of a Pathway Planning Process in the Inner West

- 3.14 In May 2013, schools and partners agreed to trial a process of identifying the most vulnerable young people in Year 11 who the school are most concerned may become NEET without extra support. Partners agreed to meet to discuss if collectively we can identify a learning pathway for the young person and support them during the transition. The process was trialled in Swallow Hill, Leeds West Academy and Farnley Academy. Presently they have been able to identify a potentially suitable pathway for 84 of the 90 learners. A review of the success of the project will take place in September to see how many of the young people started their course and again at the end of October to see how many still remain on their course.

‘Best City For Business’

- 3.15 The Armley festive light switch on event will take place on Saturday 16th November from 5.30 – 7pm. Young people will once again take centre stage with performances supported by Interplay Theatre Company and Breeze Leeds. Local businesses will be encouraged to open late, and the new Town Street Hub will have a stall promoting their greengrocer and other activities.

The Bramley event is organised by the Bramley Lights Committee and will take place on Friday 29th November at the shopping centre. It will feature performances from local artists including Dene Michaels of Black Lace fame. The Bramley Shopping Centre have provided funding for the event.

‘Best City For Communities’

Area Lead Members

- 3.16 Discussions have taken place between the Area Lead Members and the Executive Portfolio Holder. Lead Members will now be actively involved in discussions about shaping of future themed Area Committee meetings.

Neighbourhood Improvement Board

- 3.17 The Inner West Neighbourhood Improvement Board met on the 5th September. The main discussion topic was around preventing young people from becoming NEET (not in education, employment or training) and moving existing NEET young people into education, employment or training. Children’s Services established a pilot ‘Destinations Team’ to work with the 90 year 11 pupils teachers felt were most at risk of becoming NEET.
- 3.18 IGEN is a private company contracted to deliver work across the City to reduce the number of NEET young people and work with those furthest away from the job market. IGEN employs a team of advisors to work one to one with young people to identify any barriers to employment, and provide emotional and practical support to help them into education, employment or training. Members were interested to find out more about

the service and the Area Lead for Employment, Cllr McKenna, is arranging a visit to find out more about how their contract with the council works.

- 3.19 The Health & Wellbeing report outlined a proposal to work more closely with the West Leeds GP Clinical Commissioning Group to commission services in the priority neighbourhoods that contribute towards improving the wider determinants of health. The Board welcomed the proposal and the opportunity to work more closely with the new CCGs.

Neighbourhood Partnership

- 3.20 Both Neighbourhood Partnerships met during September. The meetings were well attended and partners came prepared to engage in the debates. Key actions include:

- Establishing a mobile and outreach service on the Wyther estate to support people into jobs and training.
- Develop a communications strategy, starting with a newsletter to promote all the services available in the priority neighbourhoods.
- Supporting Barca to turn their building on Broadlea Hill into an accessible community centre
- Piloting a project where youth or community workers accompany housing officers to their initial visits to new tenants age 16-24 to promote local services, especially job shops and training opportunities.

- 3.21 Partners are putting more resources into the priority neighbourhoods including a new worker in New Wortley employed by Healthy Living Network, and a project team tackling hate crime on the Wythers. Barca have confirmed they are to receive a further year's funding to carry out community development work on the Fairfields and Broadleas, and Leeds Council's Public Health Team has released two members of staff to spend a day a week in New Wortley on community development work. They are currently speaking to a range of local people not currently engaged with the residents' association or other organisations. The aim of this project is to recruit more active citizens who can influence local service delivery and share information with their network of friends and family.

Bramley Park Floodlights

- 3.22 Work started on site in Bramley Park to install the floodlights on 14th October and is likely to take 2 weeks to complete. A 'turning on' event is being organised by Parks & Countryside involving local Ward Members.

Employability and Welfare Reform

- 3.23 The Area Support Team and partners are working with Employment and Skills to host a West North West Apprenticeship event on the 26th November. The event will take place at Pudsey Civic Hall and will target young people in year 11, the aim being to introduce and inspire young people about the benefits of apprenticeships. Education Business Partnership will be supporting the event with six employers all of

whom have apprenticeship opportunities to run workshops for young people in an Employer Zone. The National Apprenticeship Service will also be attending and representatives from Leeds Pathways will run an information and registration session which will be in an Apprenticeship Zone. There will also be various training providers running information stands in a Learning Provider Zone.

- 3.24 The Area Support Team and Public Health are working with the Clinical Commissioning Group Public Health Lead and outreach employability partners to develop a GP employability referral pathway operating from within a GP practice as a pilot initiative.
- 3.25 Partners will be supporting Housing Leeds to deliver their 'arrears week' in October with a focus on illegal money lending and high interest loans.

Community Safety

- 3.26 Darker Nights Campaign - Historically an increase in the number of burglary offences can be seen during the months of October and November, leading up to and following the clocks going back, therefore the division has a plan in place to combat them. The plan focusses on crime prevention in key areas such as the top 10 streets for insecure break-ins. Operation Optimal, multi-agency actions days and media campaigns will also be used. Working with Housing Leeds there will be 300 properties target hardened focussing on the most vulnerable street on the Broadleas.
- 3.27 Hate Crime - There have been issues raised in relation to hate crime which appears to be focussing on Eastern Europeans living on the Broadleas. Information is being shared and actions developed to address this problem with the Police, Housing Leeds and the Leeds anti-social behaviour team. The Hate crime Multi- agency risk assessment conference meeting on 15th October will also focus actions around these concerns. There is on going multi-agency work in the Wythers to tackle incidents of ASB and Hate Crime which has resulted in 1 evection and several housing cautions being issued.

Asset Review

- 3.28 Since May 2013, the West North West Area Support Team (AST) has been supporting the city wide Asset Review an element of the Budget Plus Programme and led by Paul Broughton. The review aims to see a reduced asset base that is more efficient and effective in delivering integrated services to our customers and achieves significant savings for the council.
- 3.29 The AST has supported the Asset Review project team to work with local elected members in the production of a comprehensive list of assets for each Area Committee area. This has included supporting ward briefings with elected member and adding local context on usage, sensitivities, and leasing and management arrangements. This work is on-going and it is anticipated that all ward briefings will have been completed by September. Fortnightly meetings are being held to progress asset review work in the localities and are led by a member of the central Asset Review project team.

- 3.30 The Inner West Area Committee area is the pilot area for the west north west, although the asset review is being undertaken across the whole of the west north west. A workshop was held at Armley Lazer Centre with service managers to explore their needs and the needs of the community and to look at the potential for a change and improvement in the delivery of those services from the available asset base. The Inner West ward members have been briefed on the work through the General Purposes sub group. This work will be on-going as the Asset Review group explore some of the ideas and issues that have come forward.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 All Wellbeing funded projects require applicants to outline their consultation ahead of any grant being awarded.
- 4.1.2 The community events listed in the report provide the Area Support Team and other services with an opportunity to consult with local residents, the results of which will influence the delivery of the Business Plan.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 The Business Plan takes into account equality, diversity, cohesion and integration issues

4.3 Council policies and City Priorities

- 4.3.1 The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

4.4 Resources and value for money

- 4.4.1 As outlined in the Function Schedule 2011/12, the Wellbeing budget delegated by Executive Board is used to finance projects which meet the needs of the Area Delivery Plan or its successor (the Business Plan). Members of the Area Committee are keen that wherever possible the use of Wellbeing brings in additional match funding to the area.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal implications as a result of this report, and there are no key or major decisions being made that would be eligible for Call In.

4.6 Risk Management

- 4.6.1 All Wellbeing applicants are asked to identify risks associated to the successful delivery of their project. These are assessed by the Area Support Team, and all projects are monitored quarterly against set targets.

5 Conclusions

- 5.1 There are several new initiatives in the inner West area that contribute to the delivery of the Inner West Business Plan highlighted in this report. The Area Support Team continues to look at opportunities to develop projects and promote new ways of working to achieve the objectives outlined in the Plan.
- 5.2 A half year Business Plan monitoring report will be presented to the 18th December Area Committee. Work is taking place to provide more quantitative local information to help monitor progress.

6 Recommendations

- 6.1 Members are asked to note the contents of this report and highlight any further areas of work that Members would like partners to prioritise.

7 Background documents¹

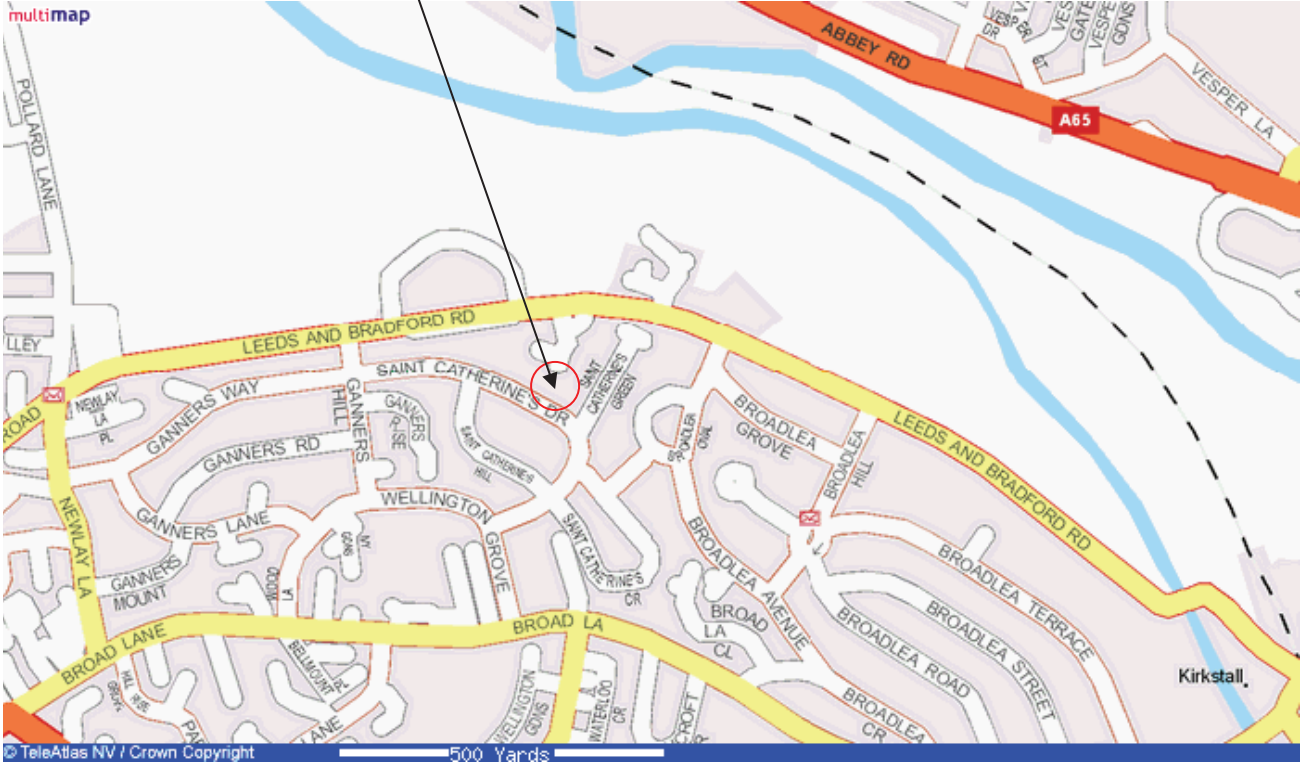
- 7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Agenda Item 17

Moorside Community Centre, St Catherines Drive, Bramley, Leeds LS13 2JY



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